



Republic of the Philippines
Province of Davao del Norte
PROVINCIAL HUMAN RESOURCE MANAGEMENT OFFICE
Government Center, Capitol Building
Mankilam, Tagum City, Davao del Norte

WORKFORCE STATISTICAL DATA SUMMARY
As of NOVEMBER 30, 2024

EMPLOYMENT STATUS	MALE	FEMALE	TOTAL
PLANTILLA PERSONNEL			
Permanent	422	377	799
Temporary	5	0	5
Coterminous	105	20	125
Elective	11	5	16
SUB TOTAL	543	402	945
NON-PLANTILLA PERSONNEL			
Casual	462	249	711
Job Order	975	526	1501
Honorarium Paid	350	211	561
Contract of Service	49	30	79
SUB TOTAL	1,836	1,016	2,852
GRAND TOTAL >>>>	2,379	1,418	3,797


Prepared by:


NELDA D. RAMOS
Administrative Officer IV

Reviewed by:


MILA C. LAURENO, MHRM
PG Assistant Department Head

NOTED:


EDWIN A. PALERO, MPA, MHRM
PG Department Head ✓



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**WORKFORCE STATISTICAL DATA
PER PLANTILLA**

As of November 30, 2024

OFFICE	MALE PERSONNEL					FEMALE PERSONNEL				GRAND TOTAL
	Permanent	Temporary	Coterminous	Elective	TOTAL	Permanent	Coterminous	Elective	TOTAL	MALE AND FEMALE
Provincial Governor's Office	4		38	1	43	4	3		7	50
Provincial Administrator's Office	40		1		41	36			36	77
Provincial Human Resource Management Office	10				10	21			21	31
Provincial Information, Communication and Knowledge Management Office	10		1		11	3			3	14
Provincial Planning and Development Office	3				3	13			13	16
Provincial General Services Office	43				43	14			14	57
Provincial Budget Office	4				4	9			9	13
Provincial Accountant's Office	7				7	26			26	33
Provincial Legal Office	3				3	2	1		3	6
Provincial Treasurer's Office	16				16	17			17	33
Provincial Assessor's Office	16				16	12			12	28
Provincial Health Office	17				17	28			28	45
Provincial Social Welfare and Development Office	8				8	16			16	24
Provincial Agriculturist's Office	22				22	28			28	50
Provincial Veterinarian's Office	11				11	5			5	16
Provincial Environment and Natural Resources Office	15				15	11			11	26
Provincial Engineer's Office	115	3			118	29			29	147
Provincial Economic Enterprise Development Office	3				3	2			2	5
- Davao del Norte Blood Center	4				4	7			7	11
- Davao del Norte Hospital (Kapalong Zone)	15				15	25			25	40
- Davao del Norte Hospital (Carmen Zone)	12				12	36			36	48
- Davao del Norte Hospital (Island Garden City of Samal Zone)	17				17	18			18	35
Provincial Sports and Youth Development Office	6				6	1			1	7
Provincial Disaster Risk Reduction and Management Office	10				10	4			4	14
Vice Governor's Office			9	1	10		2		2	12
Sangguniang Panlalawigan Office			56	9	65		14	5	19	84
Office of the Secretary to the Sanggunian	11	2			13	10			10	23
TOTAL	422	5	105	11	543	377	20	5	402	945

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WORKFORCE STATISTICAL DATA
CASUAL PERSONNEL
as of November 30, 2024

OFFICE	MALE	FEMALE	TOTAL
Special Projects and Programs			
Provincial Governor's Office			
- General Administration (Lumpsum) Salries & Wages Casual/Contractual	121	106	227
- Commission on Election (Miscellaneous General Public Services)	1	1	2
- Anti-Criminality and Lawlessness Project - Provisional of Civil Security Program Services (Security Services)	10	0	10
- Anti-Criminality and Lawlessness Project - Support to PADAC/LAPDA, Balay Silangan & SPEC- Other General Services	1	1	2
- Conflict, Insurgency and Anti-Terrorism Project - Children in Conflict w/Law (Bahay Pag-asa)- Other General Services	8	3	11
- Conflict, Insurgency and Anti-Terrorism Project - ECLIP, Operation of Balay Panaghiusa & CSAC- Other General Services	1	0	1
	142	111	253
Provincial Administrator's Office			
- Livelihood & Business Enterprise Creation Project (Other General Services)	1	0	1
- Trade & Invesment Promotion, facilitation & Generation Project (Other General Services)	0	0	0
- Scholarship & Education Assistance Project - OGS	0	1	1
- Maintenance & Operation of DavNor TechVoc Center Project - (Other General Services)	0	1	1
- Employment Facilitation Project - (Other General Services)	2	0	2
- Info System Development & Maintenance Project	8	5	13
- IT Infra Development & Maintenance Project (Other General Services)	8	0	8
	19	7	26
Provincial Planning and Development Office			
- General Administration (Other General Services)	4	0	4
Provincial General Services Office			
- General Administration (Other Geneneral Services)	4	6	10
- General Administration (Janitorial Services)	12	4	16
	16	10	26
Provincial Social Welfare and Development Office			
- Residential Care Facilities Project (Women Dev't Center) -Other General Services	0	7	7
Provincial Health Office			
- General Administration - Other Gen. Services	9	3	12
- Maternal & Child Health Project - Other General Services	1	1	2
- Drug Testing Laboratory Project - Other General Services	0	1	1
- Water Bacteriology Project - Other General Services	1	0	1
- Universal Health Care Project - Other General Services	2	0	2
- LPRRC FOR Drugs & Alcohol Dependency - Other Gen. Services	4	5	9
	17	10	27
Provincial Agriculturist's Office			
- On Farm Research Project (Other General Services)	4	0	4
- Agricultural Support Services Project (Other General Services)	0	1	1
- Operation and Maintenance of Farm Machinery & Equipment (Other General Services)	5	0	5
- Agribusiness Development Project (Other General Services)	1	0	1
	10	1	11
Provincial Veterinarian's Office			
- Livestock & Poultry Productions & Restocking Project (Other General Services)	1	4	5
- Rabies Control & Prevention Project	1	0	1
- Animal Health Care & Disease Mgt. Project - Other General Services	1	0	1
	3	4	7

OFFICE	MALE	FEMALE	TOTAL
Special Projects and Programs			
Provincial Environment & Natural Resources Office			
- Tree Plantation Project (Environment/Sanitary Services)	2	0	2
- Land Surveying and Mapping Project (Environment/Sanitary Services)	1	0	1
- Pantaron Mountain Range Management Project (Environment/Sanitary Services)	2	0	2
- Cave Management Project (Environment/Sanitary Services)	0	1	1
- Solid Waste Education & Enforcement Project	1	1	2
- Mineral Resources Mgt. Project - Environment/Sanitary Services	1	1	2
	7	3	10
Provincial Engineer's Office			
- Motorpool General Administration – (Lumpsum) Salaries & Wages –	32	4	36
- General Administration –Other General Services	3	3	6
- Engineering & Infrastructure PDPM - Other General Services	15	9	24
- Engineering & Infrastructure QACD - Other General Services	8	1	9
- Engineering & Infrastructure -1st Engineering District – Other General Services	49	6	55
- Engineering & Infrastructure -2nd Engineering District – Other General Services	35	1	36
	142	24	166
Provincial Economic Enterprise Development Office			
- RCPC/CHB MAKING-Salaries & Wages - Casual/Contractual	7	0	7
- Blood Center - Other General Services	2	2	4
-Davao del Norte Hospital (Kapalong Zone) - Other General Services	17	31	48
-Davao del Norte Hospital (Carmen Zone)- Other General Services	14	9	23
-Davao del Norte Hospital (Island Garden City of Samal Zone)- Other General	12	4	16
	52	46	98
VICE GOVERNOR'S OFFICE			
- Salaries & Wages - Casual/Contractual	7	7	14
- Legislative Research Program (Other General Services)	32	16	48
	39	23	62
SANGGUNIANG PANLALAWIGAN OFFICE			
- Legislative -Salaries & Wages - Casual/Contractual	7	2	9
OFFICE OF THE SECRETARY TO THE SANGGUNIAN			
- Legislative Backstopping Project - Other General Services	4	1	5
GRAND TOTAL >>>>	462	249	711

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WORKFORCE STATISTICAL DATA
JOB ORDER WORKERS
 as of NOVEMBER 30, 2024

OFFICE	MALE	FEMALE	TOTAL
Special Projects and Programs			
Provincial Governor's Office			
- MSSP General Services (Janitorial Services)	5	3	8
- MSSP General Services (Other General Services)	123	81	204
- PGO-Anti-Criminality & Lawlessness Project -Provision of CSS (Security Services)	19	2	21
- PGO-Anti-Criminality & Lawlessness Project -Other General Svrcives-LADPA/BALAY			
SILANGAN/SPECIAL DRUG EDUC. (JOB ORDER)	1	1	2
- Anti-Criminality & Lawlessness Projects - Other General Services- CICL -(Bahay pag-asa) - Job Order	1	1	2
- PGO Conflict, Insurgency & Anti-Terrorism Project - Other Gen. Services (E-CLIP/Balay Panaghiusa & CSAC - (Job Order)	3	6	9
- Gender and Development Project (GAD)	1	1	2
- Conflict, Insurgency & Anti-Terrorism Project - DavNor Kaagapay (PAGRO)	3	6	9
- Conflict, Insurgency & Anti-Terrorism Project - DavNor Kaagapay (PVO)	4	1	5
- Conflict, Insurgency & Anti-Terrorism Project - DavNor Kaagapay (PENRO) - Environment/Sanitary Services	13	5	18
	173	107	280
Provincial Administrator's Office			
- General Administration - OGS (MSSP-IT)	1	0	1
- General Administration - OGS (MSSP-PDRRM)	3	2	5
- General Administration - OGS (MSSP-DNIPC/CIDD)	23	5	28
- General Administration - OGS (MSSP-PRC)	7	3	10
- General Administration - OGS (MSSP-APA OPERATIONS)	1	2	3
- General Administration - OGS (MSSP-APA ADMIN)	1	1	2
- General Administration - OGS	2	1	3
- Trade & Investment Promotion, Facilitation & Generation Project -(Other General Services)	1	2	3
- Employment Facilitation Project - (Other General Services)	2	3	5
- Basic Literacy Project - (Other General Services)	1	1	2
- Marketing Promotion Project - OGS	1	0	1
- Technology & Livelihood Training Project - OGS	0	1	1
- Micro, Small & Medium Enterprise (MSME) Project - Other General Services	0	1	1
	43	22	65
Provincial Disaster Risk Reduction and Management Office			
- PDRRMD - DRR/CCA Promotion, Awareness & Advocacy Project - Support to OPCEN & Training Center - OMOE	19	10	29
- PDRRMD Emergency Response & Assistance Project - OMOE	3	1	4
- PDRRMD Emergency Preparedness Project - DRRM in Health - Other Maintenance	1	3	4
- PDRRMD Animal Health Care & Disease Mgt. Project - Other Maintenance & Operating Expenses	33	5	38
- PDRRMO-DATA & Information Management Project - Other MOOE	2	0	2
	58	19	77


OFFICE	MALE	FEMALE	TOTAL
Special Projects and Programs			
Provincial Planning & Development Office			
- General Administration (Other General Services)	3	1	4
Provincial Legal Office			
-Management Support Services Project (Job Order)	0	1	1
Provincial Human Resource Management Office			
- General Admin. - Other General Services (MSSP)	0	5	5
Provincial Accountant's Office			
- General Administration (Other General Services)	3	9	12
Provincial Treasurer's Office			
- Management Support Services Project (Job Order)	3	2	5
Provincial Information, Communication and Knowledge Management Office			
- Management Support Services Project (Job Order)	23	8	31
Provincial General Services Office			
- General Administration (Janitorial Services)	15	3	18
- General Administration (Other General Services)	3	1	4
- Beautification of Capitol Park and Plaza - Janitorial Services	6	0	6
- General Admin. Other Gen. Services (MSSP)	7	4	11
- Re-roofing of CSC Building, Government Center, Mankilam Tagum City, Davao del Norte	3	0	3
- PGSO - Rehabilitation of PGSO Main Bldg., Roofing, Government Center, Mankilam, Tagum City, Davao del Norte	3	0	3
- Improvement of PHRMO Bodega, PGSO Warehouse, Government Center, Mankilam, Tagum City, Davao del Norte	2	0	2
- Installation of Street Lights with solar panels, Government Center, Mankilam, Tagum City, Davao del Norte	1	0	1
- Ground Concreting and Landscaping of New SP Bldg., (Phase2), Gov't. Center, Mankilam, Tagum City	3	0	3
-PGO Anti Criminality & Lawlessness Projects (CICL-various repair jobs at Bahay pag-Asa)	2	0	2
- Rehabilitation of Concrete fence from OMMA/NCIP to PRC, Gov't. Center, Mankilam, TC, DDN	10	1	11
- Improvement of OMMA/NCIP Building, Gov't. Center, Mankilam, Tagum City, Davao del Norte	4	0	4
- PSWDO Residential Care facilities: Maint. & Operation of Women Dev't. Center (Repair & Maint. Of Building)	2	0	2
	61	9	70

OFFICE	MALE	FEMALE	TOTAL
Special Projects and Programs			
Provincial Health Office			
- General Administration (Other General Services)	1	0	1
- Maternal & Child Health Care Project (Other General Services)	1	0	1
- PHO- Trust Fund: Tuberculosis Implementation Framework Agreement (TIFA) TB Commitment Grant (TCG)-Other General Services	1	3	4
- PHO-Gen. Admin. Other General Services (LPRRC)	8	5	13
- PHO- Management Support Services Project - Other General Services	3	7	10
	14	15	29
Provincial Social Welfare and Development Office			
- Residential Care Facilities Project	0	2	2
- Crisis Intervention Project (Other General Services)	3	16	19
- Community & Family Welfare Project	0	1	1
- Management Support Services (Job Order)	5	2	7
	8	21	29
Provincial Agriculturist's Office			
- Cereals Enhancement Project (Other General Services)	2	0	2
- High Value Crops Development Project (Other General Services)	6	3	9
- Agricultural Support Services Project (Other General Services)	6	4	10
- Fishery Enhancement Project (Other General Services)	3	1	4
- Agribusiness Development Project (Other General Services)	0	1	1
- On Farm Research Project (Other General Services)	1	0	1
- Australian Center for International Agricultural research (ACIAR) - Banana Project	1	0	1
- Key to unlimited yield & access to Animal Products - gaining, optimize and boost Livestock & Poultry Industry Project-Other General Services (Job Order)	0	1	1
- Gen. Admin. Other General Services (MSSP)	24	17	41
	43	27	70
Provincial Veterinarian's Office			
- Livestock & Poultry Production & Restocking Project (Other General Services)	17	4	21
- Animal Healthcare & Disease Mgt. Project (Other General Services)	4	1	5
- Rabies Control & Prevention Projects (Other General Services)	2	1	3
- Management Support Services Project - Other General Services	8	4	12
	31	10	41
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE			
- Mineral Resources Mgt. Project (Environment/Sanitary Services)	6	1	7
- Agroforestry Management Project (Environment/Sanitary Services)	1	2	3

OFFICE	MALE	FEMALE	TOTAL
Special Projects and Programs			
- Land Surveying and Mapping Project - Environment/Sanitary Services	0	2	2
- Solid Waste Mgt. Educ & Enforcement Project (Environment/Sanitary Services)	2	0	2
- Cave Management Project - Environment/Sanitary Services	0	1	1
- Management Support Services Project - Other General Services	16	4	20
	25	10	35
PROVINCIAL ENGINEER'S OFFICE			
- Admin. General Administration - Other General Services	1	0	1
- Motorpool Other General Services	17	0	17
- Engineering & Infrastructure - QACD - Other General Services	0	1	1
- Engineering & Infrastructure - PDPM - Other General Services	4	0	4
- Repairs & Maintenance of Provincial Roads, Dist 1	11	0	11
- Engineering & Infrastructure – Other General Services, 1st Engineering District	6	0	6
- Engineering & Infrastructure – Other General Services, 2nd Engineering District	9	6	15
- Construction of rainwater collector at Balai Lupowanan, Sitio Nasilaban, Palma Gil, Talaingod, DDN- District I	8	0	8
- Repair/clearing of JCT New Visayas-Buan, Asuncion, Davao del Norte District I	6	0	6
-Repair/clearing of Tagaytay-Buan Provincial Road, New Corella, Davao del Norte, District I	7	0	7
- Repair/clearing of Limbaan-Sta. Fe, El Salvador Provincial Road, New Corella, DDN District I	4	0	4
- Repair/clearing of igangon Provincial Road, San Isidro, DDN District I	2	0	2
- improvement of Access Road Dev't. of Peace Village at Brgy. Gupitan, Kapalong, DDN District I	5	0	5
- Improvement of Access Road Banwalay ES, Sitio Banwalay, Brgy. Gupitan, Kapalong, DDN District I	7	0	7
- Repair/Clearing of Sawata-Mamangan-Pinamuno Prov'l. Road, San Isidro, DDN, District I	7	0	7
- Desiltation of San Agustin-Nueva, Fuerzan-Mesaoy Creek (Phase II, New Corella, DDN, District I	5	0	5
- Rehabilitation of Canatan Bridge, Brgy. Canatan, Asuncion, DDN, District I	10	0	10
- Improvement of Access Road to Guinobatan ES, Sitio Guinobatan, Brgy. Sto. Nifo, Talaingod, DDN, District I	3	0	3
-Repair/Clearing of New Corella-Guadalupe-Del Monte, Provincial Road, New Corella, DDN District I	5	0	5
- Construction of Canal liningat Kabauyan Tu Dibabawon, Sto. Nino, New Corella, DDN Dist. I	16	0	16
- Contruction of Balai Pig immimanan and Ground Development (relocation site)Sitio Mesulong, Sto. Nino, Talaingod, DDn District I	23	0	23
-Contruction of 3 Classroom Bldg., at Banwalay Elem. School, Gupitan, Kapalong, Davao del Norte, Dist. I	17	0	17
- Repair/Clearing of Sto.Nino, Daligidigon, Paiton Provincial Road, Talaingod, DDN, District I	4	0	4
- Repair/Clearing of St. Fe, Mambing, Prov'l. Road, New Corella, DDn-District I	4	0	4
- Improvement/Rehabilitation of PPDO Buidling, Gov't. Center, Mankilam, tagum City, DDN, District I	23	0	23
- Repair/Clearing of Datu Balong, Pinamuno Prov'l. Road, San Isidro, DDN, District I	2	0	2
- Rehabilitation of Dujali, Balisong, Maguipising Prv'l. Road Bridge Approach A&B (Phase 2) BE Dujali, DDN, Dist. II	3	0	3

OFFICE	MALE	FEMALE	TOTAL
Special Projects and Programs			
- Rehabilitation/Renovation of main Hospital DDN Hospital, IGACOS, DDN Dist. II	7	0	7
- Construction of PEO Sub-Office Commercial Bldg., (Phase 20, Brgy. Kinawitnon, IGACOS, DDN District I	8	0	8
- Desilting of Dagundong Dike Along JCT Brgy. Tagum, Talomo, Rov'l. Road, BE Dujali, DDN, Dist. II	4	0	4
- Slope Protection along San Miguel, Moslog, Kinamayan (Phase 3) Sto. Tomas, DDN, Dist. II	2	0	2
- Rehabilitation of Dike Along JCT Brgy. Tagum, Talomo, Prov'l. Road, BE Dujali, DDN, Dist. II	5	0	5
- Repairs & Maintenance of Provincial Roads - District 2	3	0	3
	238	7	245
Provincial Economic Enterprise Development Office			
- RCPC/CHB Making - Other General Services	12	0	12
- Blood Center -Other General Services	2	1	3
- PEEDO-Admin -Other General Services (MSSP)	1	1	2
- Davao del Norte Hospital (Kapalong Zone) - General Administration(Other General Services)	33	67	100
-Davao del Norte Hospital (Kapalong Zone) - General Administration (Janitorial Services)	15	5	20
- Management Support Services - (Kapalong Zone) - Job Order	2	4	6
-Davao del Norte Hospital (Carmen Zone) - General Administration(Other General Services) - DavNor Pharmacy	1	1	2
-Davao del Norte Hospital (Carmen Zone) - General Administration(Other General Services)	45	65	110
-Davao del Norte Hospital (Carmen Zone) - General Administration (Janitorial Services)	8	1	9
- Management Support Services - (Carmen Zone) - Job Order	0	1	1
-Davao del Norte Hospital (IGACOS Zone) - General Administration(Other General Services)	30	68	98
-Davao del Norte Hospital (IGACOS Zone) - General Administration (Janitorial Services)	6	5	11
- Management Support Services - (IGACOS Zone) - Job Order	1	1	2
	156	220	376
Provincial Sports and Youth Development Office			
- Management Support Services - PSYDO	10	4	14
- General Administration -Janitorial Services	22	3	25
	32	7	39
Office of the Secretary to the Sanggunian			
- Legislative Backstopping Project (Other General Services)	0	0	0
Sanggunian Panlalawigan Office			
- SPO - Legislation - Other General Services	61	26	87
GRAND TOTAL >>>>	975	526	1501


Prepared by:


NELDA D. RAMOS
 Administrative Officer IV

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WORKFORCE STATISTICAL DATA
HONORARIUM PAID WORKERS
as of NOVEMBER 30, 2024

OFFICE	MALE	FEMALE	TOTAL
Special Projects and Programs			
Provincial Governor's Office			
- MSSP (Other General Services)	91	36	127
- Anti Criminality & Lawlessness Project - Provisional of Civil Security Program Services (Security Services)	3	0	3
- ALS- SUPPORT STAFF	0	1	1
- Learning Support Aide	0	2	2
- SEF - ALS - INSTRUCTIONAL MANAGER	9	27	36
- SEF - ARABIC LANGUAGE AND ISLAMIC VALUES TEACHER (ALIVE)	5	3	8
- SEF - LOCAL SCHOOL BOARD (LSB) - Kapalng	10	14	24
- SEF - LOCAL SCHOOL BOARD (LSB) - Talaingod	7	24	31
- SEF - DAVAO DEL NORTE SPORTS ACADEMY - HONORARIA	1	4	5
- SEF- DROP OUT REDUCTION PROGRAM - ADM ITINERANT TEACHER	0	0	0
- SEF Provincial Madrasah Literacy Program (AZATIDZ)	52	40	92
	178	151	329
Provincial Legal Office			
- Management Support Service - Job Order	0	1	1
- Conflict, Insurgency & Anti-Terrorism Project - Other General Services (CLAP-Honorarium)	2	1	3
Provincial Administrator's Office			
Basic Literacy Project - OGS	0	5	5
Provincial Environment & Natural Resources Office			
- Pantaron Mountain Range Management Project (Environment/Sanitary Services)	55	4	59
Provincial Health Office			
- Prevention & Control of Non-Communicable Disease Project - Other Professional Services	0	2	2
- Prevention & Control of Communicable Disease Project - Other Professional Services	1	1	2
- Maternal and Child Health Care Project - Other Professional Services	0	1	1
- Management Support Service - (Honorarium)	0	0	0
	1	4	5
PEEDO - Davao del Norte (Carmen Zone)			
- Management Support Services Project - (Honorarium)	1	0	1
Provincial Agriculturist's Office			
- Management Support Service - (Honorarium)	1	0	1
Sangguniang Panlalawigan Office			
- SPO Legislation - Other General Services	27	10	37
Vice Governor's Office			
-Legialative Research Program	85	35	120
GRAND TOTAL >>>>	350	211	561

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**WORKFORCE STATISTICAL DATA
CONTRACT OF SERVICE WORKERS**
as of NOVEMBER 30, 2024

OFFICE	MALE	FEMALE	TOTAL
Special Projects and Programs			
Provincial Governor's Office			
- Socio-Cultural Program	1	0	1
- PGO - Management Support Services - Other General Services	0	1	1
	1	1	2
Provincial Economic Enterprise Development Office			
-DDNH Kapalung Zone - General Administration (Other Professional Services)	12	13	25
-DDNH Carmen Zone - General Administration (Other Professional Services)	10	8	18
-DDNH IGACOS Zone - General Administration (Other Professional Services)	11	5	16
	33	26	59
Provincial Legal Office			
- PGO - Conflict, Insurgency & Anti-Terrorism Project - Other General Services (CLAP-Honorarium)	1	0	1
Provincial Agriculturist's Office			
-PDRRMO-Agri-Aquaculture Enhancement Project - Other MOOE	4	1	5
Provincial Health Office			
- DDNH LPRRC - General Administration (Other Professional Services)	1	1	2
Provincial Information Communication and Knowledge Management Office			
- PICKMO - General Admin, - Other General Services	9	1	10
GRAND TOTAL >>>>	49	30	79

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