

<b>DEMONSTRATING COMMITMENT-</b> ability to perform assigned functions/tasks with passion to inspire and create an environment that encourages positive interaction and collaboration among members/employees/talents of the PGDdN.				
<b>LIST OF COMPETENCIES</b>	<b>LEVEL OF PROFICIENCY</b>			
<b>1. Performs work assignment consistently</b>				
1.1 Meets "agreed upon" deliverables promptly.	1	2	3	4
1.2 Reports to work on time.	1	2	3	4
1.3 Submits/accomplishes quality outputs as required/expected.	1	2	3	4
1.4 Initiates actions with less supervision.	1	2	3	4
1.5 Constant in exerting efforts to accomplish tasks.	1	2	3	4
	1	2	3	4
<b>2. Actively contributes and collaborates with others to achieve organizational goals in own area of work</b>				
2.1 Participates in the daily activities of the workplace.	1	2	3	4
2.2 Cooperates/collaborates with co-workers when doing tasks to achieve output/objectives	1	2	3	4
2.3 Suggests ideas towards achieving work-related and organizational goals.	1	2	3	4
2.4 Willingness to work beyond required office hours when needed	1	2	3	4
2.5 Influences/encourages co-workers to actively cooperate, collaborate, participate, contribute ideas to achieve organizational goals.	1	2	3	4
2.6 Assists to workers when needed for the improvement of their work.	1	2	3	4
<b>3. Manifest loyalty to the organization</b>				
3.1 Takes pride in working at PGDdN	1	2	3	4
3.2 Shows enthusiasm in contributing to the organization's success.	1	2	3	4
3.3 Promotes programs, projects and activities (PPAs) of the organization	1	2	3	4
3.4 Participate in all PPAs of organization	1	2	3	4
3.5 Shows faithfulness and sincerity to work commitments	1	2	3	4
3.6 Sustains the good relationship in the organization even after leaving the organization.	1	2	3	4
3.7 Protects/preserves the integrity/image of the organization (by avoiding/discouraging negative remarks/gestures against the organization).	1	2	3	4
3.8 Patronizes/supports the products and services of the organization.	1	2	3	4

<b>4. Takes personal responsibility for continuous learning and work improvement.</b>				
4.1 Participates in any learning development interventions (trainings, seminars/workshops, scholarships).	1	2	3	4
4.2 Resourceful in looking for new sources of learning to improve work and inspire others.	1	2	3	4
4.3 Looks at everyday work as an opportunity for learning and contribute to organizations success.	1	2	3	4
4.4 Seeks out new challenges, assignments, and responsibilities.	1	2	3	4
4.5 Advocates available applied learning and development to encourage collaboration and participation from co-workers.	1	2	3	4
<b>5. Demonstrates positive-oriented attitudes adaptable to a change environment</b>				
5.1 Deals effectively with different people in various situations, tasks, and responsibilities.	1	2	3	4
5.2 Shows flexibility in any given situation.	1	2	3	4
5.3 Shows consideration/sensitivity to others' feelings and circumstances.	1	2	3	4
5.4 Shows patience and remains calm in dealing with preassure, challenges arising from work conflicts or stressful situations affecting work commitments of the organization.	1	2	3	4
5.5 Willingness to accept changes in the priorities of the organization.	1	2	3	4