

**Republic of the Philippines**  
**Province of Davao del Norte**  
 Government Center, Mankilam, Tagum City  
**PURCHASE ORDER**

Supplier : <u>PRINCE EDUCATIONAL SUPPLY</u>  PhilGEPS Registration No. : <u>2008-47665</u> Address : <u>132 BOLTON ST. BRGY. 35-D POBLACION</u> <u>DISTRICT, DAVAO CITY</u> Tel / Fax #: <u>(082) 226-3617/ 0907-423-8783</u> Registration Certificate : <u>DTI</u>	P.O. No. : <u>2020031202</u>  Date : <u>March 17, 2020</u>  Mode of Procurement : <u>Shopping</u>  P.R. No. : <u>20010722</u>
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Req. Off.: Provincial General Services Office

**Gentlemen: Please furnish this office the following articles subject to terms and conditions contained herein:**

Place of Delivery PGSO WAREHOUSE

Delivery Term: 15Calendar Day/s

Date of Delivery: \_\_\_\_\_

Payment Term : ON ACCOUNT

Item No.	Quantity/Unit	Description	Unit Cost	Amount
OFFICE SUPPLIES				
1	200 PC	BALL PEN (BLACK) - easy/gt	4.25 /	850.00
2	200 PC	BALL PEN (BLUE) - easy/gt	4.25 /	850.00
3	200 PC.	BALL POINT PEN PINE POINT RED - easy/gt	4.25 /	850.00
4	3 UNIT	CALCULATOR, SCIENTIFIC (FX - 991MS) - casio	920.00 /	2,760.00
5	1 BOX	CARBON PAPER , LEGAL SIZE, BRANDED - club	680.00 /	680.00
6	10 PC.	CLIPBOARD	59.50 /	595.00
7	2 PC.	CORK BOARD 18" X 24"	395.00 /	790.00
8	1 PC.	CORK BOARD 4 X 3	1,450.00 /	1,450.00
9	25 PC	CORRECTION TAPE W/ GOOD QUALITY 12MTRS - joy	29.75 /	743.75
10	5 PC.	DATER STAMP (WITH RECEIVED)	47.50 /	237.50
11	15 BOX	DOCUMENT BOX W/ COVER, DOUBLE LONG	495.00 /	7,425.00
12	1 BOX	ENVELOPE MAILING WHITE, ORD., (4"X9 1/2"), 500'S/ - classique	275.00 /	275.00

**BAC SECRETARIAT RECEIVED**

Received by:   
Date: MAY 07 2020

Time: 8:23 AM

OFFICE SUPPLIES EXPENSES, PROVINCIAL GOVERNOR'S OFFICE      SUB TOTAL      : P      17,506.25

Grand Total Amount in Words :

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that NOTICE TO DELIVER shall be served to the PLACE OF DELIVERY stated herein three(3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforme:

LEO GEMENTIZA

(Signature over printed name)

05/27/20  
(Date)

Very truly yours,

By the Authority of the Governor EDWIN I. JUBAHIB  
Governor

  
JOEFREY C. MIRA FUENTES, MPA  
ADMIN OFFICER V

NOTE : This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

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Delivery Term: 15 Calendar Day/s

Date of Delivery: \_\_\_\_\_

Payment Term : ON ACCOUNT

Item No.	Quantity/Unit	Description	Unit Cost	Amount
13	10 BOX	ENVELOPE PAY, GOLDEN KRAFT, 102MM X 191MM(4"X7 1/2 - office max	225.00	2,250.00
14	200 PC.	ENVELOPE, BROWN - LONG - office may	1.80	360.00
15	200 PC.	ENVELOPE, BROWN - SHORT - office may	1.60	320.00
16	50 PC.	FOLDER, GREEN LONG - EXPANDED - prime	11.50	575.00
17	20 PC	GLUE 130G. - gt	24.50	490.00
18	5 PC.	GLUE GUN ( BIG)	96.00	480.00
19	100 PC.	GLUE GUN STICK	7.50	750.00
20	40 PC	HIGHLIGHTER ASSTD. COLORS - hbw/marvey	14.50	580.00
21	5 BOT	INK L-360 BK-664 - epson	295.00	1,475.00
22	5 BOT.	INK L-360 C-664 - epson	335.00	1,675.00
23	5 BOT.	INK L-360 M-664 - epson	335.00	1,675.00
24	5 BOT.	INK L-360 Y-664 - epson	335.00	1,675.00
25	10 BOT	INK, STAMPING PAD - joy/hbw	13.50	135.00
26	30 PC	NOTE BOOK	8.95	268.50

OFFICE SUPPLIES EXPENSES, PROVINCIAL GOVERNOR'S OFFICE

SUB TOTAL : P 12,708.50

Grand Total Amount in Words :

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that NOTICE TO DELIVER shall be served to the PLACE OF DELIVERY stated herein three(3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforme:

Very truly yours,

LEO GEMENTIZA  
 (Signature over printed name)

EDWIN I. JUBAHIB  
 Governor

By the Authority of the Governor

JOEFREY C. MIRA FUENTES, MPA  
 ADMIN. OFFICER V

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Req. Off.: Provincial General Services Office

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Place of Delivery <u>PGSO WAREHOUSE</u> Date of Delivery: _____	Delivery Term: <u>15 Calendar Day/s</u> Payment Term : <u>ON ACCOUNT</u>
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Item No.	Quantity/Unit	Description	Unit Cost	Amount
28	50 RM	PAPER BOOK (SHORT) 70GSM, HIGH WHITE SUB.20 - copy one	168.00 /	8,400.00
30	20 BOX	PAPER CLIP (JUMBO SIZE, VINYL COATED)	18.50 /	370.00
31	20 BOX.	PAPER CLIP, SMALL	8.75 /	175.00
32	20 BOX	PAPER FASTENER VINYL COATED SIZE 8	135.00 /	2,700.00
33	100 ROLL	PAPER, TISSUE 2 PLY - nice/femene	9.95 /	995.00
34	10 BOX.	PAPER, TISSUE(FACIAL) - femme/tisyu	59.50 /	595.00
35	50 PC.	PENCIL, #2 - nataraj	4.00 /	200.00
36	25 PC	PERMANENT MARKER(BLACK) - monami	22.50 /	562.50
37	1 PACK	PHOTO PAPER, LONG (20PCS./PACK)	150.00 /	150.00
38	10 BOX	PUSH PINS HAMMER HEAD TYPE, ASSORTED COLORS, 100'	23.50 /	235.00
39	10 PC.	RECORD BOOK, 500 PAGES (NO.85)	395.00 /	3,950.00
40	10 BOT.	REFILL, INK FOR WYTEBOARD - pilot/artline	128.50 /	1,285.00
41	10 BOX	RUBBER BAND (BIG SIZE) - 350gms brite	165.00 /	1,650.00

OFFICE SUPPLIES EXPENSES, PROVINCIAL GOVERNOR'S OFFICE

SUB TOTAL : P 21,267.50

Grand Total Amount in Words :

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that NOTICE TO DELIVER shall be served to the PLACE OF DELIVERY stated herein three(3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforme:

Very truly yours,

LEO GEMENTIZA  
 (Signature over printed name)

EDWIN I. JUBAHIB

By the Authority of the Governor Governor

JOEFREY C. MIRAFUENTES, MPA  
 ADMIN. OFFICER V

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DISTRICT, DAVAO CITYMode of Procurement : ShoppingTel / Fax #: (082) 226-3617/ 0907-423-8783P.R. No. : 20010722Registration Certificate : DTI

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Date of Delivery: \_\_\_\_\_

Payment Term : ON ACCOUNT

Item No.	Quantity/Unit	Description	Unit Cost	Amount
42	5 PC	SCISSOR, STAINLESS BIG, HEAVY DUTY - joy	39.50	197.50
43	300 PC	SIGN PEN .0.5 - my gel	19.75	5,925.00
44	5 PC.	STAMPING PAD MEDIUM - joy/hbw	27.50	137.50
45	10 BOX	STAPLE WIRE NO. 35 - uk/gt	27.50	275.00
46	5 PC	STAPLER HD-50/50R WITH REMOVER (GOOD QUALITY) - max	385.00	1,925.00
47	20 ROLL	TAPE, DOUBLE SIDED 2" - crocodile	56.00	1,120.00
48	20 ROLL	TAPE, SCOTCH 4"	84.00	1,680.00
49	10 BOX	THUMB TACKS	9.95	99.50
50	20 PC	WHITEBOARD MAKER - pilot/artline	52.50	1,050.00
51	2 PC.	WYTEBOARD 2 X 3	780.00	1,560.00
52	20 PC	MASKING TAPE (BIG) - crocodile	40.00	800.00
53	1 PC	WYTEBOARD 4X5	2,950.00	2,950.00

OFFICE SUPPLIES EXPENSES, PROVINCIAL GOVERNOR'S OFFICE

SUB TOTAL : P 17,719.50

GRAND TOTAL : P 69,201.75

Grand Total Amount in Words :

**SIXTY NINE THOUSAND TWO HUNDRED ONE and 75/100**

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 (Signature over printed name)

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 By the Authority of the Governor Governor

JOEFREY C. MIRA FUENTES, MPA  
 ADMIN. OFFICER V

03/17/20  
 (Date)

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Date of Delivery: \_\_\_\_\_

Payment Term : ON ACCOUNT

Item No.	Quantity/Unit	Description	Unit Cost	Amount
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**DELIVERY: 15 CALENDAR DAYS**

The award is based on Abstract No.    0220200635  
 dated February 20, 2020 under Quotation No. C20200576  
 opened on February 06, 2020

**OFFICE SUPPLIES EXPENSES, PROVINCIAL GOVERNOR'S OFFICE**

SUB TOTAL : P

GRAND TOTAL : P 69,201.75

Grand Total Amount in Words : **SIXTY NINE THOUSAND TWO HUNDRED ONE and 75/100**

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 (Date)

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