

**Republic of the Philippines**  
**Province of Davao del Norte**  
**BIDS AND AWARDS COMMITTEE**  
Government Center, Mankilam, Tagum City

Quotation No. : C20210945

Date : March 01, 2021

Page : 1

PR Number : 2101-0645

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND ITS IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE PROVINCE OF DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS. THE PROVINCIAL GOVERNMENT OF DAVAO DEL NORTE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY BID, TO ANNUL THE BIDDING PROCESS, AND TO REJECT ALL BIDS ANY TIME PRIOR TO CONTRACT AWARD, WITHOUT THEREBY INCURRING ANY LIABILITY TO THE AFFECTED BIDDER/S.

Item No.	Qty./Unit	Item	Quotation	
			Unit Price	Total Amount
OFFICE SUPPLIES				
1	1 CAN	AIR FRESHENER, AEROSOL TYPE, 280ML/CAN	_____	_____
2	24 BOT	ALCOHOL 70% ISOPROPHYL, 500ML	_____	_____
3	30 BOT.	ALCOHOL, RUBBING, ISOPROPHYL 70% 500ML W/ MOISTURI	_____	_____
4	24 PC	BALLPEN BP-S FINE (BLUE)	_____	_____
5	42 PC	BALLPEN BP-S FINE BLACK	_____	_____
6	36 PC.	BALLPEN, BP-145-F-B BALLPOINT, BLACK & BLUE	_____	_____
7	160 REAM	BOOK PAPER SUB 24 LONG	_____	_____
8	100 REAM	BOOK PAPER SUB 24 SHORT	_____	_____
9	10 PC	CASH BOOK LTO FORM 9 8"X 11" FOR ALL FUNDS	_____	_____
10	4 BOX	CONTINUOUS PAPER 11X17 7/8 - 4 PLY	_____	_____
11	24 PC	CORRECTION TAPE (HEAVY DUTY, 6M)	_____	_____
12	22 PC	CORRECTION TAPE W/ GOOD QUALITY 12MTRS	_____	_____
13	2 PACK	COTTON, ABSORBENT - 200G	_____	_____
14	6 PC.	DATER STAMP (HD)	_____	_____
15	1 CAN	DISINFECTANT SPRAY (AQUA SCENT 1L/CAN)	_____	_____
16	2 CAN	DISINFECTANT SPRAY (KILLS FLU VIRUS) 510 GMS	_____	_____
17	50 PC.	ENVELOPE, BROWN - LONG	_____	_____
18	1 BOX.	ENVELOPE, DOC. KRAFT (10" X 15") 150GSM. 500'S/BOX	_____	_____
19	1 BOX.	FACE MASK (EARLOOP) 50'S	_____	_____
20	12 PC	FOLDER LONG (BLACK)	_____	_____

OFFICE SUPPLIES EXPENSES, PROVINCIAL TREASURER'S OFFICE FIRST QUARTER

Approved Budget for the Contract : P 191,719.46

PLACE OF DELIVERY : PGSO WAREHOUSE

DATE OF OPENING OF CANVASS: March 11, 2021TIME OF OPENING OF CANVASS: 09:00:00 AM

VERY TRULY YOURS,

**SUPPLIERS MUST SPECIFY/INDICATE BRAND NAMES UPON QUOTATION**  
*Failure to specify, may be a ground for disqualification.*

**ENGR. GLENN A. OLANDRIA**  
(Provincial Engineer)  
BAC CHAIRPERSON

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 120 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE PROVINCE OF DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PROCURED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF-THE-SHELF.

NAME OF ESTABLISHMENT _____	
ADDRESS _____	
Please check whether VAT or Non-VAT	<input type="checkbox"/> V.A.T. <input type="checkbox"/> Non-V.A.T.
PhilGEPS Registration No.: _____	
T.I.N. No. _____	TEL./FAX No. : _____

SIGNATURE

PRINTED NAME

CANVASS BY: \_\_\_\_\_

Signature Over Printed Name

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Item No.	Qty./Unit	Item	Quotation	
			Unit Price	Total Amount
21	12 PC	FOLDER LONG (VIOLET)	_____	_____
22	12 PC	FOLDER LONG (WHITE)	_____	_____
23	12 PC	FOLDER LONG (YELLOW)	_____	_____
24	150 PC.	FOLDER, BROWN - LONG	_____	_____
25	195 PC.	FOLDER, EXPANDABLE, GREEN, LONG	_____	_____
26	2 CAN	FRESHENER,CAR (CITRUS AND LEMON SCENT)	_____	_____
27	6 PC.	GLUE,130G	_____	_____
28	1 PC	HP LASERJET 30A BLACK TONER CF 230A	_____	_____
29	1 PC	HP LASERJET 32A IMAGING DRUM CF 232A	_____	_____
30	2 PC	INK, BTD60 BLACK	_____	_____
31	1 PC	INK, BTD60 CYAN	_____	_____
32	1 PC	INK, BTD60 MAGENTA	_____	_____
33	1 PC	INK, BTD60 YELLOW	_____	_____
34	7 PC	INK, EPSON L5190 003 (BLACK)	_____	_____
35	3 PC	INK, EPSON L5190 003 (CYAN)	_____	_____
36	3 PC	INK, EPSON L5190 003 (MAGENTA)	_____	_____
37	3 PC	INK, EPSON L5190 003 (YELLOW)	_____	_____
38	2 PC	INK, EPSON M200 774 (BLACK)	_____	_____
39	3 PC.	INK, L210 T6641-BLACK	_____	_____
40	2 PC	INK, L3110 003 BLACK	_____	_____
41	2 PC	INK, L3110 003 CYAN	_____	_____

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			Unit Price	Total Amount
42	2 PC	INK, L3110 003 MAGENTA	_____	_____
43	4 PC	INK, L3110 003 YELLOW	_____	_____
44	1 PC	INK, LASERJET HP 201A BLACK	_____	_____
45	1 PC	INK, LASERJET HP 201A CYAN	_____	_____
46	1 PC	INK, LASERJET HP 201A MAGENTA	_____	_____
47	1 PC	INK, LASERJET HP 201A YELLOW	_____	_____
48	1 PC	INK, PENTEL PEN BLACK	_____	_____
49	6 PC	MARKER FLOURESCENT(NEON GREEN)	_____	_____
50	3 SET	MARKER, FLOU., ASSTD. COLORS, 3 COLORS PER SET	_____	_____
51	12 PAD	NOTE PAD 2.5 X 3 (BLUE)	_____	_____
52	1 PC	PAPER CARBON PLASTIC FOIL-BLUE LONG	_____	_____
53	6 BOX	PAPER CLIP (JUMBO SIZE, VINYL COATED)	_____	_____
54	12 BOX	PAPER FASTENER 7CM VINYL COATED	_____	_____
55	6 BOX	PAPER FASTENER, VINYL COATED	_____	_____
56	18 BOX	PAPER, CLIP, GEM TYPE 33MM VINYL COATED 100S/BOX	_____	_____
57	24 BOX.	PAPER, CLIP, GEM TYPE 50MM VINYL COATED 100S/BOX	_____	_____
58	6 PC.	PEN, PENTEL BROAD - BLACK	_____	_____
59	12 PC.	PEN, SIGN 6-1 (0.5) BLACK	_____	_____
60	9 PC	PEN, SIGNING G-TCH 0.4 (BLUE)	_____	_____
61	21 PC.	PEN, SIGNING G-TECH C4 (BLACK)	_____	_____
62	12 PC.	PENCIL, #2	_____	_____

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Item No.	Qty./Unit	Item	Quotation	
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63	5 PAD	POST IT 3"X4" YELLOW	_____	_____
64	3 STUB	POST IT WITH PRINT " PLS. SIGN HERE "	_____	_____
65	1 PC.	PUNCHER, HEAVY DUTY W/ TWO HOLE GUIDE ( 75 X L )	_____	_____
66	2 PC.	RECORD BOOK #85, 300 PAGES	_____	_____
67	2 PC.	RECORD BOOK #85, 500 PAGES	_____	_____
68	24 PC	RIBBON, PRINTER W/ CARTRIDGE FOR LQ-310	_____	_____
69	5 BOX	RUBBER BAND #18, TRANSPARENT, APPROX. 445G/BOX	_____	_____
70	8 BOX	RUBBER BAND#16 TRANSPARENT	_____	_____
71	8 PC	SIGN PEN .0.5	_____	_____
72	7 PC	STAMP PAD NO.2 (CARTER PURPLE)	_____	_____
73	8 BOX	STAPLE WIRE NO. 35	_____	_____
74	8 BOX	STAPLE, WIRE B8	_____	_____
75	2 PC.	STAPLER W/ REMOVER H.D.	_____	_____
76	18 ROLL	TAPE ADDING MACHINE, 57MM (2 -1/4") WIDTH, WHITEBON	_____	_____
77	15 ROLL	TAPE, SCOTCH 1"	_____	_____
78	6 ROLL	TAPE, TRANSPARENT, 24MM(1") WIDTH X 50M, USABLE LE	_____	_____
79	4 ROLL	TIE BOX	_____	_____
80	5 PACK	TOILET TISSUE 250 TWIN PLY SHEETS, 12 ROLLS/PACK	_____	_____
81	2 CART	TONER, TK - 479 ( SF - 6525 MSP )	_____	_____
82	4 PC	USB 2 IN 1 OTG DUAL DRIVE 3.0 32GB	_____	_____
83	1 PC	USB FLASH DRIVE 32G	_____	_____

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			Unit Price	Total Amount

\* \* \* GRAND/LOT PRICE : P \_\_\_\_\_

**Terms and Condition :**

The following documentary requirements shall be submitted together with the Price Quotation Form or Canvass as requisite for award:

- a) Mayor's/Business Permit
- b) PhilGEPS Registration Number

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