

Republic of the Philippines
Province of Davao del Norte
BIDS AND AWARDS COMMITTEE
Government Center, Mankilam, Tagum City

Quotation No. : C20213839

Date : August 19, 2021

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PR Number : 2107-3950

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND ITS IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE PROVINCE OF DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS. THE PROVINCIAL GOVERNMENT OF DAVAO DEL NORTE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY BID, TO ANNUL THE BIDDING PROCESS, AND TO REJECT ALL BIDS ANY TIME PRIOR TO CONTRACT AWARD, WITHOUT THEREBY INCURRING ANY LIABILITY TO THE AFFECTED BIDDER/S.

Item No.	Qty./Unit	Item	Quotation	
			Unit Price	Total Amount
1	20 PCS	BALL POINT PEN, BLUE & BLACK	_____	_____
2	100 PCS	ENVELOPE, BROWN LONG	_____	_____
3	200 PCS	FOLDER, BROWN LONG	_____	_____
4	30 BTTLs	INK, NUMBERING MACHINE - RED	_____	_____
5	40 REAMS	PAPER BOOK, LONG, 80 GSM	_____	_____
6	100 REAMS	PAPER BOOK-SHORT, 80 GSM	_____	_____
7	50 PCS	PEN, SIGNING-BLACK, 0.5	_____	_____
8	200 PCS	PEN SIGNING-GREEN, 0.5	_____	_____
9	45 PCS	PENTELPEN-BLACK	_____	_____
10	5 PCS	PENTELPEN, BLUE	_____	_____
11	50 ROLL	TAPE SCOTCH 1"	_____	_____
12	50 BOX	WIRE, STAPLE #35	_____	_____
13	11 PACK	VELLUM PAPER/ BOARD - LEGAL SIZE	_____	_____

Green Procurement Terms and Conditions for MULTICOPY PAPER

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. Wrapping by ream should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

FOR PACCO USE - OFFICE SUPPLIES FOR THE 3RD & 4TH QUARTER 2021

Approved Budget for the Contract : P 51,150.00

PLACE OF DELIVERY : PGSO Warehouse

DATE OF OPENING OF CANVASS: August 26, 2021TIME OF OPENING OF CANVASS: 09:00:00 AM

VERY TRULY YOURS,

SUPPLIERS MUST SPECIFY/INDICATE BRAND NAMES UPON QUOTATION
Failure to specify, may be a ground for disqualification.

ENGR. GLENN A. OLANDRIA
(Provincial Engineer)

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 120 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE PROVINCE OF DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PROCURED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF-THE-SHELF.

NAME OF ESTABLISHMENT _____

ADDRESS _____

Please check whether VAT or Non-VAT V.A.T. Non-V.A.T. PhilGEPS Registration No.: _____

T.I.N. No. _____ TEL./FAX No. : _____

SIGNATURE

PRINTED NAME

CANVASS BY: _____

Signature Over Printed Name

POSITION

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			Unit Price	Total Amount

* * * GRAND/LOT PRICE : P _____

Terms and Condition :

The following documentary requirements shall be submitted together with the Price Quotation Form or Canvass as requisite for award:

- a) Mayor's/Business Permit
- b) PhilGEPS Registration Number

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