

# Republic of the Philippines Province of Davao del Norte Government Center, Mankilam, Tagum City

# PURCHASE ORDER

Supplier : MALOLES GAS STATION

Address : PIONEER AVE. MAGUGPO WEST, TAGUM CITY, DAVAO DEL

NORTE

PhilGEPS Registration No.: 288689

Tel./Fax No.: (084) 216-7076 Registration Certificate: DTI

Quantity/Unit

Reg. Office: Office of 1st District BM ROBERT L. SO

P.O. Number: 2023010074



O202301007484372A00E

Date: Jan 19, 2023 P.R. No.: 2023010103

Procurement mode: Negotiated Procurement -

Direct Retail Purchase

(POL/AT)

Gentlemen: Please furnish this o	office the following	articles subject to	terms and co	onditons c	ontained herei	n:
the state of the s						

Date of Delivery :

Payment Term : ON ACCOUNT

Place of Delivery: Location of the winning bidder

Delivery Term: Pick up

**Unit Cost** 

District BM ROBERT L. SO; maintain a comprehensive register to record all withdrawals made on a per vehicle basis; issue an accurate Statement of Account with copies of transaction slip/receipt/invoice based on terms and conditions no. 6.

- 6. Payment shall be made by the **Office of 1st District BM ROBERT L. SO** within **1** calendar day/s from receipt of the **15 days** billing with complete attachments covering actual purchases.
- 7. The supplier shall provide immediately the following documentary requirements for the processing of payment, viz:
  - a) Mayor's permit

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- b) BIR Certificate of Registration
- c) Omnibus Sworn Statement
- d) PhilGEPS Registration Number (Number only Red or Platinum Membership)
- 8. The supplier shall be located within 5km radius from the requisitioning office.
- 9. No advance withdrawal is allowed prior to the approval of the Purchase Order.

Treasurer supported by this form to be attached to the voucher.

- 10. Additional fund allocation due to supplemental budget, augmentation shall follow the usual procedures of procurement.
- 11. The supplier shall provide fuel, oil, lubricants and other products/services requirement of the **Office of 1st District BM ROBERT L. SO** service vehicles including free of charge basic services like windshield cleaning, oil/water level checking, and tire pressure gauge measurement.
- 12. The **Office of 1st District BM ROBERT L. SO** reserves the right to withdraw or cancel the Purchase Order, should there issues which shall arise in terms of customer service or in accordance with Annex "I" of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected supplier.

	and the second s		
	of failure to make the full delivery wit delay shall be imposed.	hin the time specified above, a pena	alty of one-tenth (1/10) of one percer
Conforme:	John Almorrem  (Signature over printed name)	Very truly yours,  By the Authority of the Governor:	EDWIN I. JUBAHIB
	Jwn 20, 2027 (Date)	ENGR. JOSIEJEAN R. RABANOZ, CE, MPA, Enp	Governor

LORENZO D. ORIAS JR.



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Direct Retail Purchase

(POL/AT)

Gentlemen: Please furnish this office the following articles subject to terms and conditions contained herein:

Date of Delivery: \_

Payment Term : ON ACCOUNT

Place of Delivery: Location of the winning bidder

(Signature over printed name)

(Date)

20, 2027

Jan

Delivery Term: Pick up

I.N.

Quantity/Unit

Item

**Unit Cost** 

Amount

The award is based on Memorandum Circular No. 04 series of 2022 and PR No. 2023010103 under Quotation No. L20230048 opened on January 19, 2023

Grand Total Amount in	Words: <b>ONE HUNDRED THI HUNDRED SEVENTY-</b>		GRAND TOTAL:	₱ 136,874.00
In case of fa	ailure to make the full delivery	within the time specified	above, a penalty of one-tenth	(1/10) of one percent
Conforme :	THE MANNETON	Ve By the Authority of	ery truly yours,	

FOR FUEL AND LUBRICATION OF GOVERNMENT ISSUED SERVICE VEHICLES; TO SERVE 1ST DISTRICT CONSTITUENTS

NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

ENGR. JOSIE JEAN R. RABANOZ, CE, MPA, ENP Previncial Administrator

LORENZO D. ORIAS JR.

**EDWIN I. JUBAHIB** 

Governor



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				•			All the second sections	and the state of the state of

Item

Date of Delivery:

I.N.

Payment Term : ON ACCOUNT

Place of Delivery: Location of the winning bidder

Delivery Term: Pick up

**Unit Cost** 

Quantity/Unit **Amount** 1.00 Lot 1 DIESEL 95,812.00 95,812.00 2 1.00 Lot **GASOLINE PREMIUM** 41,062.00 41,062.00

Remarks: 1. PAYMENT WILL BE BASED ON ACTUAL PUMP PRICE.

2. PAYMENT WILL BE MADE PER MONTH.

#### **TERMS AND CONDITIONS**

- 1. Bid Prices for procurement using the Retail Pump Price or the price of petroleum fuel per liter, such as, gasoline, diesel oil and kerosene, as established by retailers, dealers or gas stations for the day. Cost for E-VAT and other governmental costs which fall equally on all prospective suppliers are presumed to be included in the computation of the bid price.
- 2. For staggered deliveries, the procuring entity shall make, after every delivery, an accounting of the amount actually payable based on the date of the delivery receipt to determine the allowable unit/volume that may still be ordered from the remaining amount allotted for each POL product. The procuring entity shall be allowed to make adjustments in the units/volume to be delivered per type of product to conform to the remaining amount in the total contract price.
- 3. The supplier shall be responsible to dispense fuel to Office of 1st District BM ROBERT L. SO vehicles only and ensure that issued fuel will not exceed PO allocation.
- 4. Fuel, Oil, Lubricants and Other Services shall be available to the Office of 1st District BM ROBERT L. SO upon the issuance of the approved Purchase Order (PO). All purchases must be accompanied by properly accomplished and duly signed PO.
- 5. The supplier shall ensure that a transaction slip/receipt/invoice shall be issued every time fuel is withdrawn or other products/services are given; that the transaction slips accurately reflects any and all purchases charged to the Office of 1st

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Conforme:  TOY A MOPLIED	Very truly yours,	
(Signature over printed name)  ໄທທຸ່ງໄດ້ກຸ່າໃຕ້ກຸ່ງ (Date)	- By the Authority of the Governor:  - ENGR. JOSIE JEAN R. RABANOZ, CE, MPA, ENP Provincial Administrator	EDWIN I. JUBAHIB Governor

LORENZO D. ORIAS JR.

Treasurer supported by this form to be attached to the voucher.

Tuesday, May 23, 2023