

Republic of the Philippines

Province of Davao del Norte Government Center, Mankilam, Tagum City

PURCHASE ORDER

Supplier: TRI-STAR GAS STATION

Address: FRONTING CAP BLDG., NATIONAL HIGHWAY, MAGUGPO POBLACION, TAGUM CITY, DAVAO DEL NORTE

PhilGEPS Registration No. : 2020022108952129238656 Tel./Fax No.: (084) 655-9644 Registration Certificate: DTI

Quantity/Unit

Req. Office: Office of 1st District BM PROSPERO E. ESTABILLO

P.O. Number: 2023030799

Date: Mar 17, 2023 P.R. No.: 2023031710

Procurement mode: Negotiated Procurement -

Direct Retail Purchase

(POL/AT)

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery:

Payment Term : **ON ACCOUNT**

Place of Delivery: Location of the winning bidder

Delivery Term: Pick up

Unit Cost

1 1.00 Lot

I.N.

Item

140,000,00

140,000.00

Amount

2 1.00 Lot

GASOLINE

DIESEL

40,000.00

40,000.00

Remarks : 1) PAYMENT WILL BE MADE ON ACTUAL PUMP PRIZE

2) PAYMENT WILL BE MADE MONTHLY

TERMS AND CONDITIONS

- 1. Bid Prices for procurement using the Retail Pump Price or the price of petroleum fuel per liter, such as, gasoline, diesel oil and kerosene, as established by retailers, dealers or gas stations for the day. Cost for E-VAT and other governmental costs which fall equally on all prospective suppliers are presumed to be included in the computation of the bid price.
- 2. For staggered deliveries, the procuring entity shall make, after every delivery, an accounting of the amount actually payable based on the date of the delivery receipt to determine the allowable unit/volume that may still be ordered from the remaining amount allotted for each POL product. The procuring entity shall be allowed to make adjustments in the units/volume to be delivered per type of product to conform to the remaining amount in the total contract price.
- 3. The supplier shall be responsible to dispense fuel to Office of 1st District BM PROSPERO E. ESTABILLO vehicles only and ensure that issued fuel will not exceed PO allocation.
- 4. Fuel, Oil, Lubricants and Other Services shall be available to the Office of 1st District BM PROSPERO E. ESTABILLO upon the issuance of the approved Purchase Order (PO). All purchases must be accompanied by properly accomplished and duly signed PO.
- 5. The supplier shall ensure that a transaction slip/receipt/invoice shall be issued every time fuel is withdrawn or other products/services are given; that the transaction slips accurately reflects any and all purchases charged to the Office of 1st

FUEL FOR THE USE OF BM ESTABILLO OFFICE - 2nd QUARTER 2023 In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. Conforme: Very truly yours, Catherin By the Authority of the Governor: (Signature over printed name) **EDWIN I. JUBAHIB** Governor ENGR. JOSE EAN R. RABANOZ, MPA, Enp Provincial Administrator This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial

JAYPEE M. LARUBES

Treasurer supported by this form to be attached to the voucher.

NOTE:



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Unit Cost

District BM PROSPERO E. ESTABILLO; maintain a comprehensive register to record all withdrawals made on a per vehicle basis; issue an accurate Statement of Account with copies of transaction slip/receipt/invoice based on terms and conditions no. 6

- 6. Payment shall be made by the Office of 1st District BM PROSPERO E. ESTABILLO within 15 calendar day/s from receipt of the 15 days billing with complete attachments covering actual purchases.
- 7. The supplier shall provide immediately the following documentary requirements for the processing of payment, viz:
 - a) Mayor's permit
 - b) BIR Certificate of Registration
 - c) Omnibus Sworn Statement
 - d) PhilGEPS Registration Number (Number only Red or Platinum Membership)
- 8. The supplier shall be located within 5 radius from the requisitioning office.
- 9. No advance withdrawal is allowed prior to the approval of the Purchase Order.
- 10. Additional fund allocation due to supplemental budget, augmentation shall follow the usual procedures of procurement.
- 11. The supplier shall provide fuel, oil, lubricants and other products/services requirement of the Office of 1st District BM PROSPERO E. ESTABILLO service vehicles including free of charge basic services like windshield cleaning, oil/water level checking, and tire pressure gauge measurement.
- 12. The Office of 1st District BM PROSPERO E. ESTABILLO reserves the right to withdraw or cancel the Purchase Order, should there issues which shall arise in terms of customer service or in accordance with Annex "I" of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected supplier.

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Conforme:

(Signature er printed name) Very truly yours, By the Authority of the Governor:

ENGR. JOS ABANOZ, MPA, Enp Provincial Administrator

EDWIN I. JUBAHIB Governor

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O20230307997ACR209A8

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I.N. Quantity/Unit

Unit Cost

Amount

The award is based on Memorandum Circular No. 04 series of 2022 and PR No. 2023031710 under Quotation No. L20231363 opened on March 17, 2023

FUEL FOR THE USE OF BM ESTABILLO OFFIC	CE - 2nd QUARTER 2023
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Grand Total Amount in Words: ONE HUNDRED EIGHTY THOUSAND AND XX / 100

GRAND TOTAL:

₱ 180,000,00

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Conforme:

CATHERINEZER

(Signature over printed name)

(Date)

Very truly yours, By the Authority of the Governor:

ENGR. JOSIE JEAN R. RABANOZ, MPA, ENP Provincial Administrator

EDWIN I. JUBAHIB Governor

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