

Republic of the Philippines

Province of Davao del Norte Government Center, Mankilam, Tagum City

PURCHASE ORDER

Supplier: TRI-STAR GAS STATION

Address: FRONTING CAP BLDG., NATIONAL HIGHWAY, MAGUGPO

POBLACION, TAGUM CITY, DAVAO DEL NORTE

TIN: <u>763-268-545-001</u>

PhilGEPS Registration No. : 2020022108952129238656

Tel./Mobile/Fax No.: <u>09431340038</u>

Registration Certificate: DTI

Req. Office: District 1

P.O. Number: 2025061684

O202506168430EECA25A

Date: <u>May 30, 2025</u> P.R. No.: <u>2025053277</u>

Procurement mode: Negotiated Procurement -

Direct Retail Purchase

Gentlemen: Please furnish this office the following articles subject to terms and conditions contained herein:

Date of Delivery: ______ Payment Term: ON ACCOUNT
Place of Delivery: Location of the winning bidder

I.N. Quantity/Unit Item Unit Cost Amount

1 1.00 Lot DIESEL 157,162.50

Remarks:

NOTE:

TERMS AND CONDITIONS

- 1. Bid Prices for procurement using the Retail Pump Price or the price of petroleum fuel per liter, such as, gasoline, diesel oil and kerosene, as established by retailers, dealers or gas stations for the day. Cost for E-VAT and other governmental costs which fall equally on all prospective suppliers are presumed to be included in the computation of the bid price.
- 2. For staggered deliveries, the procuring entity shall make, after every delivery, an accounting of the amount actually payable based on the date of the delivery receipt to determine the allowable unit/volume that may still be ordered from the remaining amount allotted for each POL product. The procuring entity shall be allowed to make adjustments in the units/volume to be delivered per type of product to conform to the remaining amount in the total contract price.
- 3. The supplier shall be responsible to dispense fuel to **PEO Engineering and Infrastructures District 1** vehicles only and ensure that issued fuel will not exceed PO allocation.
- 4. Fuel, Oil, Lubricants and Other Services shall be available to the **PEO Engineering and Infrastructures District 1** upon the issuance of the approved Purchase Order (PO). All purchases must be accompanied by properly accomplished and duly signed PO.
- 5. The supplier shall ensure that a transaction slip/receipt/invoice shall be issued every time fuel is withdrawn or other products/services are given; that the transaction slips accurately reflects any and all purchases charged to the **PEO Engineering and Infrastructures District 1**; maintain a comprehensive register to record all withdrawals made on a per vehicle basis; issue an accurate Statement of Account with copies of transaction slip/receipt/invoice based on terms and

Repair and Maintenance of Various Prov'l Roads & Bridges District 1 Davao del Norte - Sta. Fe-Mambing				
	f failure to make the full delivery with lelay shall be imposed.	nin the time specified above, a penalty	y of one-tenth (1/10) of one percent	
Conforme :	CATHERINE SELENNO	Very truly yours, By the Authority of the Governor:		
	(Signature over printed name)	GALE GUARALUPE G. MCRTILLERO, MSLRG, MHRM Assistant Provincial Administrator (Administration)	EDWIN I. JUBAHIB Governor	
a same	(Date)		(Date)	

APRIL MAE A. LOZADA

Treasurer supported by this form to be attached to the voucher.

This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial

Monday, June 2, 2025 Page 1 of 3



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Registration Certificate: DTI

Req. Office:

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Date: May 30, 2025 P.R. No.: 2025053277

Procurement mode: Negotiated Procurement -

Direct Retail Purchase

District 1 Gentlemen: Please furnish this office the following articles subject to terms and conditions contained herein: Date of Delivery: Payment Term: ON ACCOUNT Delivery Term: Pick up Place of Delivery: Location of the winning bidder Quantity/Unit Item **Unit Cost** Amount conditions no. 6.

- 6. Payment shall be made by the PEO Engineering and Infrastructures District 1 within 30 calendar day/s from receipt of the 15 days billing with complete attachments covering actual purchases.
- 7. The supplier shall provide immediately the following documentary requirements for the processing of payment, viz:
 - a) Mayor's permit

NOTE:

- b) BIR Certificate of Registration
- c) Omnibus Sworn Statement
- d) PhilGEPS Registration Number (Number only Red or Platinum Membership)
- 8. The supplier shall be located within 8 km radius from the requisitioning office.
- 9. No advance withdrawal is allowed prior to the approval of the Purchase Order.
- 10. Additional fund allocation due to supplemental budget, augmentation shall follow the usual procedures of procurement.
- 11. The supplier shall provide fuel, oil, lubricants and other products/services requirement of the PEO Engineering and Infrastructures - District 1 service vehicles including free of charge basic services like windshield cleaning, oil/water level checking, and tire pressure gauge measurement.
- 12. The PEO Engineering and Infrastructures District 1 reserves the right to withdraw or cancel the Purchase Order, should there issues which shall arise in terms of customer service or in accordance with Annex "I" of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected supplier.

Repair and Maintenance of Various Prov'l Roads & Bridges District 1 Davao del Norte - Sta. Fe-Mambing				
		·		
for every day of del	ailure to make the full delivery within ay shall be imposed.	in the time specified above, a penalty	of one-tenth (1/10) of one percent	
Conforme :	(Signature over printed name)	By the Authority of the Governor: GALE GHABALUPE G. MORFILLERO, MSLRG, MHRM	EDWIN I. JUBAHIB Governor	
	(ഗ-10-25 (Date)	Assistant Provincial Administrator (Administration)	(Date)	

Treasurer supported by this form to be attached to the voucher. APRIL MAE A. LOZADA

Page 2 of 3 Monday, June 2, 2025

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Payment Term : **ON ACCOUNT**

Delivery Term: Pick up

Place of Delivery: Location of the winning bidder

I.N.

Quantity/Unit

Item

Unit Cost

Amount

The award is based on Memorandum Circular No. 04 series of 2022 and PR No. 2025053277 under Quotation No. L20252282 opened on May 30, 2025

Repair and Maintenance of Various Prov'l Roads & Bridges District 1 Davao del Norte - Sta. Fe-Mambing

Grand Total Amount in Words: ONE HUNDRED FIFTY-SEVEN THOUSAND ONE **HUNDRED SIXTY-TWO AND 50 / 100**

GRAND TOTAL:

₱ 157,162.50

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

SYMYKO atheaine over printed name) (Signature)

ty of the radiuly mours,

GALE GUADALUPE G. MORTELLERO, MSLRG, MHRM Assistant Movineial Administrator (Administration) **EDWIN I. JUBAHIB** Governor

(Date)

(e-10-25

(Date)

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APRIL MAE A. LOZADA