




PURCHASE ORDER

Supplier : DAGOEMC	P.O. Number: 2024040920
Address : CAPITOL COMPOUND MANKILAM TAGUM CITY	 02024040920B31CF330D
PhilGEPS Registration No. : 201304131749506079790	Date : Mar 25, 2024
Tel./Fax No. : 09078130928	P.R. No. : 2024031938
Registration Certificate : DTI	Procurement mode: Negotiated Procurement -
Req. Office : Provincial Information, Communication and Knowledge Management Office	Direct Retail Purchase (POL/AT)

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : _____	Payment Term : ON ACCOUNT	Delivery Term: Pick up
Place of Delivery : Location of the winning bidder		

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	1.00 Lot	Fuel	198,171.74	198,171.74


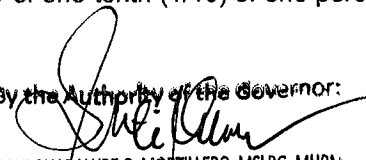
Remarks : *Payment should be made on a monthly basis.
 *Payment prices should be based on the actual pump price.

TERMS AND CONDITIONS

- Bid Prices for procurement using the Retail Pump Price or the price of petroleum fuel per liter, such as, gasoline, diesel oil and kerosene, as established by retailers, dealers or gas stations for the day. Cost for E-VAT and other governmental costs which fall equally on all prospective suppliers are presumed to be included in the computation of the bid price.
- For staggered deliveries, the procuring entity shall make, after every delivery, an accounting of the amount actually payable based on the date of the delivery receipt to determine the allowable unit/volume that may still be ordered from the remaining amount allotted for each POL product. The procuring entity shall be allowed to make adjustments in the units/volume to be delivered per type of product to conform to the remaining amount in the total contract price.
- The supplier shall be responsible to dispense fuel to **Provincial Information, Communication and Knowledge Management Office** vehicles only and ensure that issued fuel will not exceed PO allocation.
- Fuel, Oil, Lubricants and Other Services shall be available to the **Provincial Information, Communication and Knowledge Management Office** upon the issuance of the approved Purchase Order (PO). All purchases must be accompanied by properly accomplished and duly signed PO.
- The supplier shall ensure that a transaction slip/receipt/invoice shall be issued every time fuel is withdrawn or other products/services are given; that the transaction slips accurately reflects any and all purchases charged to the **Provincial Information, Communication and Knowledge Management Office**; maintain a comprehensive register to record all

Procurement of Fuel, Oil and Lubricants from April to June 2024.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.


Conforme :  _____ (Signature over printed name) 4-1-24 _____ (Date)	Very truly yours,  By the Authority of the Governor: GALE GUADALUPE G. MORTILLERO, MSLRG, MHRM Assistant Provincial Administrator (Administration) EDWIN T. JUBAHIB Governor
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NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

REDEEMER C. ANUNCIADO



PURCHASE ORDER

Supplier : DAGOEMC Address : CAPITOL COMPOUND MANKILAM TAGUM CITY PhilGEPS Registration No. : 201304131749506079790 Tel./Fax No. : 09078130928 Registration Certificate : DTI	P.O. Number: 2024040920  O2024040920B31CF330D Date : Mar 25, 2024 P.R. No. : 2024031938 Procurement mode: Negotiated Procurement - Direct Retail Purchase (POL/AT)
Req. Office : Provincial Information, Communication and Knowledge Management Office	

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

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I.N.	Quantity/Unit	Item	Unit Cost	Amount
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withdrawals made on a per vehicle basis; issue an accurate Statement of Account with copies of transaction slip/receipt/invoice based on terms and conditions no. 6.

6. Payment shall be made by the **Provincial Information, Communication and Knowledge Management Office** within **10** calendar day/s from receipt of the **monthly** billing with complete attachments covering actual purchases.

7. The supplier shall provide immediately the following documentary requirements for the processing of payment, viz:

- a) Mayor's permit
- b) BIR Certificate of Registration
- c) Omnibus Sworn Statement
- d) PhilGEPS Registration Number (Number only Red or Platinum Membership)

8. The supplier shall be located within **1** radius from the requisitioning office.

9. No advance withdrawal is allowed prior to the approval of the Purchase Order.

10. Additional fund allocation due to supplemental budget, augmentation shall follow the usual procedures of procurement.

11. The supplier shall provide fuel, oil, lubricants and other products/services requirement of the **Provincial Information, Communication and Knowledge Management Office** service vehicles including free of charge basic services like windshield cleaning, oil/water level checking, and tire pressure gauge measurement.

12. The **Provincial Information, Communication and Knowledge Management Office** reserves the right to withdraw or cancel the Purchase Order, should there issues which shall arise in terms of customer service or in accordance with Annex "I" of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected supplier.

Procurement of Fuel, Oil and Lubricants from April to June 2024.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme : _____
CHRISTOPHER ANA CANUBAN

 (Signature over printed name)
 4-1-24

 (Date)

Very truly yours,

by Special Authority of the Governor:


GALE GUADALUPE G. MORTILLERO, MSLRG, MHRM
Secretary Provincial Administrator (Administration)
EDWIN I. JUBAHIB
Governor

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REDEEMER C. ANUNCIADO



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The award is based on **Memorandum Circular No. 04 series of 2022** and **PR No. 2024031938** under Quotation No. **L20241428** opened on **March 25, 2024**

Procurement of Fuel, Oil and Lubricants from April to June 2024.	
Grand Total Amount in Words : ONE HUNDRED NINETY-EIGHT THOUSAND ONE HUNDRED SEVENTY-ONE AND 74 / 100	GRAND TOTAL : ₱ 198,171.74

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme : _____
 CHRISTOPHER MARY CANUNGAN

 (Signature over printed name)
 4-1-24

 (Date)

By the Authority of the Governor:
 Very truly yours, _____
 GALE GUADALUPE G. MORTILLERO, MSLRG, MHRM
 Assistant Provincial Administrator (Administration)
EDWIN I. JUBAHIB
 Governor

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REDEEMER C. ANUNCIADO