

Republic of the Philippines

Province of Davao del Norte Government Center, Mankilam, Tagum City

PURCHASE ORDER

Supplier: JM PHOENIX STATION

Address: STA.CRUZ BRGY.MANKILAM TAGUM CITY

PhilGEPS Registration No.: 201701185833912528053

Tel./Mobile/Fax No.: 09352586683

Registration Certificate: DTI

District 2 Req. Office:

P.O. Number: 2024061888



O2024061888E7E03672A

Date: Jun 19, 2024 P.R. No.: 2024063460

Procurement mode: Negotiated Procurement -

Direct Retail Purchase

(POL/AT)

Gentlemen: Please furnish this office the following articles subject to terms and conditions contained herein:

Date of Delivery:

Payment Term: ON ACCOUNT

Delivery Term: Pick up

Partial delivery NOT ALLOWED

Place of Delivery: PGSO Warehouse

Item

Unit Cost

Amount

1.00 Lot

Quantity/Unit

Diesel

(Date)

141,900.00

141,900.00

Remarks:

I.N.

TERMS AND CONDITIONS

- 1. Bid Prices for procurement using the Retail Pump Price or the price of petroleum fuel per liter, such as, gasoline, diesel oil and kerosene, as established by retailers, dealers or gas stations for the day. Cost for E-VAT and other governmental costs which fall equally on all prospective suppliers are presumed to be included in the computation of the bid price.
- 2. For staggered deliveries, the procuring entity shall make, after every delivery, an accounting of the amount actually payable based on the date of the delivery receipt to determine the allowable unit/volume that may still be ordered from the remaining amount allotted for each POL product. The procuring entity shall be allowed to make adjustments in the units/volume to be delivered per type of product to conform to the remaining amount in the total contract price.
- 3. The supplier shall be responsible to dispense fuel to District 2 vehicles only and ensure that issued fuel will not exceed PO allocation.
- 4. Fuel, Oil, Lubricants and Other Services shall be available to the District 2 upon the issuance of the approved Purchase Order (PO). All purchases must be accompanied by properly accomplished and duly signed PO.
- 5. The supplier shall ensure that a transaction slip/receipt/invoice shall be issued every time fuel is withdrawn or other products/services are given; that the transaction slips accurately reflects any and all purchases charged to the District 2; maintain a comprehensive register to record all withdrawals made on a per vehicle basis; issue an accurate Statement of Account with copies of transaction slip/receipt/invoice based on terms and conditions no. 6.
 - 6. Payment shall be made by the District 2 within 30 calendar day/s from receipt of the 15 days billing with complete

Fuel for SAN MIGUEL - MOSLOG KINAMAYAN In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. Very truly yours, Conforme: GALE GUAPALUPE G. MORTILLERO, MSLRG. MHRM (Signature over printed name) Assistant Provincial Administrator (Administration) DÈ CARLO L. UY **Acting Governor**

This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial NOTE: Treasurer supported by this form to be attached to the voucher.

NORIE LYN G. CALOPE



Republic of the Philippines

Province of Davao del Norte Government Center, Mankilam, Tagum City

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Item

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Amount

attachments covering actual purchases.

- 7. The supplier shall provide immediately the following documentary requirements for the processing of payment, viz:
 - a) Mayor's permit
 - b) BIR Certificate of Registration
 - c) Omnibus Sworn Statement
 - d) PhilGEPS Registration Number (Number only Red or Platinum Membership)
- 8. The supplier shall be located within 8km radius from the requisitioning office.
- 9. No advance withdrawal is allowed prior to the approval of the Purchase Order.
- 10. Additional fund allocation due to supplemental budget, augmentation shall follow the usual procedures of procurement.
- 11. The supplier shall provide fuel, oil, lubricants and other products/services requirement of the District 2 service vehicles including free of charge basic services like windshield cleaning, oil/water level checking, and tire pressure gauge measurement.
- 12. The District 2 reserves the right to withdraw or cancel the Purchase Order, should there issues which shall arise in terms of customer service or in accordance with Annex "I" of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected supplier.

Fuel for SAN MIGUEL - MOSLOG KINAMAYAN In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. Very truly yours, Conforme: WENDEL B. LABADOR GALE GUA DALUPE G. MORTILLERO, MSLRG, MHRM Provincial Administrator (Administration)
DE CARLO L. UY (Signature over printed name) **Acting Governor**

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NOTE:



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Quantity/Unit I.N.

Item

Unit Cost

Amount

The award is based on Memorandum Circular No. 04 series of 2022 and PR No. 2024063460 under Quotation No. L20243028 opened on June 19, 2024

Fuel for SAN I	MIGUEL - MOSLOG KINAMAYAN				
Grand Total Am	ount in Words : ONE HUNDRED FORTY-ONE 1 HUNDRED AND XX / 100	THOUSAND NINE	GRAND T	OTAL:	₱ 141,900.00
	See of failure to make the full delivery within the troof delay shall be imposed. WENDEL BLABADOR (Signature over printed name) The Wendel of the full delivery within the troof delay shall be imposed.	ime specified above	y yours,	GALE GUADALUPE G. I Assistant Provincial Ac	(1/10) of one percent

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