

#### Republic of the Philippines

Province of Davao del Norte Government Center, Mankilam, Tagum City

## **PURCHASE ORDER**

Supplier: I GAS STATION

Address : Purok Narra Visayan Village Tagum City

PhilGEPS Registration No. : 20190638040479737358

Tel./Fax No.: 09489632599 Registration Certificate: DTI

Req. Office: FABC PRESIDENT BM DINDO C. PARANGAN

P.O. Number: 2023103682

Date: Oct 05, 2023 P.R. No.: 2023095924

Procurement mode: Negotiated Procurement -

Direct Retail Purchase

(POL/AT)

Gentlemen: Please furnish this office the following articles subject to terms and conditions contained herein:

Date of Delivery:

Payment Term : ON ACCOUNT

Delivery Term: Pick up

Place of Delivery: Location of the winning bidder

I.N. Quantity/Unit Item **Unit Cost Amount** 1 1.00 Lot Diesel 60,000.00 60,000.00 2 1.00 Lot Gasoline 20,000.00 20,000.00

Remarks: Payment will be made on actual pump price.

#### **TERMS AND CONDITIONS**

- 1. Bid Prices for procurement using the Retail Pump Price or the price of petroleum fuel per liter, such as, gasoline, diesel oil and kerosene, as established by retailers, dealers or gas stations for the day. Cost for E-VAT and other governmental costs which fall equally on all prospective suppliers are presumed to be included in the computation of the bid price.
- 2. For staggered deliveries, the procuring entity shall make, after every delivery, an accounting of the amount actually payable based on the date of the delivery receipt to determine the allowable unit/volume that may still be ordered from the remaining amount allotted for each POL product. The procuring entity shall be allowed to make adjustments in the units/volume to be delivered per type of product to conform to the remaining amount in the total contract price.
- 3. The supplier shall be responsible to dispense fuel to FABC PRESIDENT BM DINDO C. PARANGAN vehicles only and ensure that issued fuel will not exceed PO allocation.
- 4. Fuel, Oil, Lubricants and Other Services shall be available to the FABC PRESIDENT BM DINDO C. PARANGAN upon the issuance of the approved Purchase Order (PO). All purchases must be accompanied by properly accomplished and duly signed PO.
- 5. The supplier shall ensure that a transaction slip/receipt/invoice shall be issued every time fuel is withdrawn or other products/services are given; that the transaction slips accurately reflects any and all purchases charged to the FABC PRESIDENT BM DINDO C. PARANGAN; maintain a comprehensive register to record all withdrawals made on a per vehicle

For fuel consumption of SP Parangan for the month of November and December, 2023.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

ME ANN R. TIDA (Signature over printed name)

10-9-2023 (Date) ery truly yours, of the Governor:

GALE GUADALUPE G. MORTILLERO, MSLRG, MHRM Assistant/Provincial Administrator (Administration) **EDWIN I. JUBAHIB** Governor

This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial NOTE: Treasurer supported by this form to be attached to the voucher.

**ELENIE E. DOBLE** 



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Delivery Term: Pick up

Quantity/Unit

**Unit Cost** 

**Amount** 

basis; issue an accurate Statement of Account with copies of transaction slip/receipt/invoice based on terms and conditions no. 6

- 6. Payment shall be made by the FABC PRESIDENT BM DINDO C. PARANGAN within 2 calendar day/s from receipt of the 15 days billing with complete attachments covering actual purchases.
- 7. The supplier shall provide immediately the following documentary requirements for the processing of payment, viz:
  - a) Mayor's permit
  - b) BIR Certificate of Registration
  - c) Omnibus Sworn Statement
  - d) PhilGEPS Registration Number (Number only Red or Platinum Membership)
- 8. The supplier shall be located within 2 kilometers radius from the requisitioning office.
- 9. No advance withdrawal is allowed prior to the approval of the Purchase Order.
- 10. Additional fund allocation due to supplemental budget, augmentation shall follow the usual procedures of procurement.
- 11. The supplier shall provide fuel, oil, lubricants and other products/services requirement of the FABC PRESIDENT BM DINDO C. PARANGAN service vehicles including free of charge basic services like windshield cleaning, oil/water level checking, and tire pressure gauge measurement.
- 12. The FABC PRESIDENT BM DINDO C. PARANGAN reserves the right to withdraw or cancel the Purchase Order, should there issues which shall arise in terms of customer service or in accordance with Annex "I" of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected supplier.

For fuel consumption of SP Parangan for the month of November and December, 2023.

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Conforme:

(Signature over printed name)

10-9-2023

(Date)

7)ery truly yours, ty of the Governor:

LUPE G. MORTILLERO, MSLRG, MHRM GALE GUA

rovincial Administrator (Administration)

**EDWIN I. JUBAHIB** Governor

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insistant

**ELENIE E. DOBLE** 



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The award is based on **Memorandum Circular No. 04 series of 2022** and **PR No. 2023095924** under Quotation No. **L20235108** opened on **October 05, 2023** 

For fuel consumption of SP Parangan for the month of November and December, 2023.				
Grand Total Amount in Words: EIGHTY THOUSAND AND XX / 100			GRAND TOTAL :	₱ 80,000.00
In case of failu for every day of delay	re to make the full delivery withir shall be imposed.	n the time specified above,	a penalty of one-tenth (1	/10) of one percent
Conforme : NOFME	ignature over printed name)  (Date)	Very truly  Oy the Adaharity of the  Gale Guadavupe G. Mortiller	96overnor: EDWIN I. J	

**ELENIE E. DOBLE**