

PURCHASE ORDER

Supplier : **A AND A EDUCATIONAL SUPPLIES TRADING**

P.O. Number: **2022052231**

Address : **PUROK 3 LA FILIPINA, TAGUM CITY**



20220425793B1DA

PhilGEPS Registration No. : **286118**

Tel./Fax No. : **(082) 284 8950**

Registration Certificate : **DTI**

Date : **May 18, 2022**

P.R. No. : **2022042579**

Procurement mode: **Shopping B (Regular Purchase)**

Req. Office : **Provincial General Services Office**

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : _____ Payment Term : **ON ACCOUNT**

Delivery Term: **9 Calendar Days**

Place of Delivery : **PGSO Warehouse**

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	50.00 BOT	ALCOHOL, RUBBING 70% ETHYL, 500ML W/ MOISTURIZER	95.00	4,750.00
2	50.00 PC	BALLPEN GOOD QUALITY-BLACK	5.00	250.00
3	50.00 PC	CORRECTION TAPE W/ GOOD QUALITY 12 METERS	33.00	1,650.00
4	50.00 pc	Data Filer Box 12" height , 15" lenght , 7" width w/ cover	350.00	17,500.00
5	60.00 BOX	FACE MASK (EARLOOP) 50'S DISPOSABLE	87.00	5,220.00
6	24.00 REAM	FOLDER BROWN LONG KRAFT	475.00	11,400.00
7	3.00 CAN	FRESHENER, AIR 280 ML W/ GOOD / MILD SCENT	253.00	759.00
8	2.00 CART	INK HP 125 (MAGENTA) OPTIUM BRAND-HIGH YIELD	3,475.00	6,950.00
9	2.00 CART	INK HP 125 (YELLOW) OPTIUM BRAND-HIGH YIELD	3,475.00	6,950.00
10	2.00 CART	INK HP 125-A (BLUE) OPTIUM BRAND-HIGH YIELD	3,475.00	6,950.00
11	10.00 BOT	INK L-360 BK-664	350.00	3,500.00
12	10.00 BOT	INK L-360 C-664	350.00	3,500.00
13	10.00 BOT	INK L-360 M-664	350.00	3,500.00
14	10.00 BOT	INK L-360 Y-664	350.00	3,500.00
Sub-Total :				76,379.00

For Requisition of Common-Use goods for 2nd quarter of FY 2022 of
PADO-ADMINISTRATIVE DIVISION

GRAND TOTAL : **₱ 169,308.00**

Grand Total Amount in Words : **ONE HUNDRED SIXTY-NINE THOUSAND THREE HUNDRED EIGHT AND XX / 100**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that **NOTICE TO DELIVER** shall be served to the **PLACE OF DELIVERY** stated herein three (3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforme :

Vanessa Vargas-Maaghop
Proprietor

(Signature over printed name)

5/18/2022
(Date)

Very truly yours,

By the Authority of the Governor:

Stipilian
GALE GUADALUPE G. MORTILLERO, MSLRG, MHRM
Assistant Provincial Administrator (Administration)

EDWIN I. JUBAHIB
Governor

NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

ALEJANDRO R. OMILA JR.

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Req. Office : **Provincial General Services Office**

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Delivery Term: **9 Calendar Days**

Place of Delivery : **PGSO Warehouse**

I.N.	Quantity/Unit	Item	Unit Cost	Amount
15	10.00 bot	isopropyl Alcohol 70% solution w/pump 100ml	53.00	530.00
16	3.00 PC	LASERJET MFP-M436-NDA TONER-OPTIUM BRAND-HIGH YIELD	3,975.00	11,925.00
17	100.00 RM	PAPER BOOK (LONG) 70 GSM, HIGH WHITE, SUB. 20	205.00	20,500.00
18	10.00 RM	PAPER BOOK (SHORT) 70 GSM, HIGH WHITE, SUB. 20	185.00	1,850.00
19	12.00 PC	PAPER CLAMP, BIG 2"	7.50	90.00
20	10.00 PC	PAPER STICKER NEON - ASSORTED COLORS 10PC/PACK	88.00	880.00
21	2.00 BOX	PAPER TISSUE, 48 ROLLS 2 PLY	576.00	1,152.00
22	40.00 PC	PASTE DISHWASHING 400 G W/ FOAM	57.00	2,280.00
23	50.00 PC	REFILL SIGN PEN 0.7	17.00	850.00
24	24.00 PC	REFILL SIGNPEN - MY GEL	23.00	552.00
25	100.00 PC	SANITIZER INSTANT 100 ML	60.00	6,000.00
26	3.00 CART	TONER 215A BLACK	4,100.00	12,300.00
27	2.00 CART	TONER 215A CYAN	4,445.00	8,890.00
28	2.00 CART	TONER 215A MAGENTA	4,445.00	8,890.00
29	2.00 CART	TONER 215A YELLOW	4,445.00	8,890.00
Sub-Total :				85,579.00

For Requisition of Common-Use goods for 2nd quarter of FY 2022 of
PADO-ADMINISTRATIVE DIVISION

GRAND TOTAL : **₱ 169,308.00**

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Vanessa Vargas-Maaghop
Proprietor

(Signature over printed name)

5/18/2022

(Date)

Very truly yours,

By the Authority of the Governor:

[Signature]
GAIL GUADALUPE G. MORTILLERO, MSLRG, MHRM
Assistant Provincial Administrator (Administration)

EDWIN I. JUBAHIB
Governor

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ALEJANDRO R. OMILA JR.



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Address : <u>PUROK 3 LA FILIPINA, TAGUM CITY</u>	 20220425793B1DA
PhilGEPS Registration No. : 286118 Tel./Fax No. : (082) 284 8950 Registration Certificate : DTI	Date : May 18, 2022 P.R. No. : 2022042579 Procurement mode: Shopping B (Regular Purchase)
Req. Office : Provincial General Services Office	

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : _____ Payment Term : ON ACCOUNT	Delivery Term: 9 Calendar Days
Place of Delivery : PGSO Warehouse	

I.N.	Quantity/Unit	Item	Unit Cost	Amount
30	3.00 PC	TONER TN 1000 FOR BROTHER - ORIGINAL	2,450.00	7,350.00

Remarks :
9 CAL. DAYS

Green Procurement Terms and Conditions

DISINFECTANT SPRAY

1. The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO).
2. The supplier shall supply products with detailed instructions on maximizing product performance and indications for the proper use and waste disposal.
3. The supplier shall supply product containing no Chlorofluorocarbon (CFC) or other ozone depleting substances.

MULTICOPY PAPER

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. Wrapping by rean should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

TOILET PAPER

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. The core as well as any paper wrapping and carton box packing must be strong enough for storage and transit.

The award is based on Abstract No. **0520222227** created on **May 05, 2022** under Quotation No. **20222783C** opened on **April 28, 2022**

Sub-Total : 7,350.00

For Requisition of Common-Use goods for 2nd quarter of FY 2022 of PADO-ADMINISTRATIVE DIVISION	GRAND TOTAL : ₱ 169,308.00
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 Proprietor

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EDWIN I. JUBAHIB
 Governor

 GALE GUADALUPE G. MORTILLERO, MSLRG, MHR
 Assistant Provincial Administrator (Administrative Services)

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