



PURCHASE ORDER

Supplier : **G.E. GENERAL MERCHANDISE**

P.O. Number: **2024124619**

Address : **MIRAFUENTES DIST., P. EVERLASTINGF MAGUGPO NORTH
 TAGUM CITY DAVAO 8100**



O2024124619C729DD8B6

TIN: **924-082-341-00000**
 PhilGEPS Registration No. : **20090526844540411366**
 Tel./Mobile/Fax No. : **09688542116**
 Registration Certificate : **DTI**

Date : **Dec 10, 2024**
 P.R. No. : **2024116844**
 Procurement mode: **Shopping B (Regular Purchase)**

Req. Office : **Provincial Disaster Risk Reduction Management**

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : _____ Payment Term : **ON ACCOUNT**

Delivery Term: **10 Calendar Days**
 Partial delivery **NOT ALLOWED**

Place of Delivery : **PGSO Warehouse**

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	10.00 ROLL	TAPE - MASKING 2" Branded GOLD	60.00	600.00
2	10.00 PC	CLIP - BINDER ¾" High Quality MGK, 19MM 12'S	23.00	230.00
3	1.00 pc	PVC Binding Cover 300 Microns Long Acetate 0.3mm High Quality ICT	973.00	973.00
4	50.00 PC	CARTOLINA - THIN	10.00	500.00
5	20.00 PC	MARKER - WYTEBOARD, BLACK Broad High Quality PILOT	67.00	1,340.00
6	3.00 PC	SCISSORS - BIG HEAVY DUTY JOY, 8½"	75.00	225.00
7	10.00 PC	MARKER - MEMO HIGHLIGHTER STICK Assorted Color HBW	25.00	250.00
8	5.00 BOX	STAPLE WIRE - #35 High Quality	55.00	275.00


FOR USE PDRMO OFFICE SUPPLIES - 4TH QUARTER PROGRAM AND PROJECTS IMPLEMENTATION

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that **NOTICE TO DELIVER** shall be served to the **PLACE OF DELIVERY** stated herein **three (3) days before the actual delivery of the item/s covered by this Purchase Order.**

Conforme :

CHERRY E. CANAVAVA
 (Signature over printed name)

Very truly yours,

JEFFREY C. MIRAFUENTES, MPA
 Supervising Admin. Officer
EDWIN I. JUBAHIB
 Provincial Governor

12/17/24
 (Date)

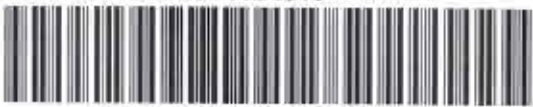
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ALEJANDRO R. OMILA JR.



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I.N.	Quantity/Unit	Item	Unit Cost	Amount
		PRINCE		
9	20.00 ROLL	TAPE - DOUBLE SIDED TAPE, 1" Branded GOLD	38.00	760.00
10	50.00 pc	sign pen(black) High Quality 5.0 MYGEL	28.00	1,400.00
11	10.00 pc	RECORD BOOK, MINI 5.5 INCHES X 8.5 INCHES 150 PAGES High Quality VALIANT	58.00	580.00
12	5.00 PCS	BOOK RECORD - #85, 500 PAGES, HARDBOUND High Quality VECO	638.00	3,190.00
13	15.00 pc	sign pen(blue) High Quality MY GEL	28.00	420.00
14	10.00 PACK	STICKY NOTE - page market index/Flags tabs 200 sheets/color, 5 colors per pack High Quality GENERIC	28.00	280.00

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Conforme : _____
CHERRY B. MONTANO
 (Signature over printed name)

 12/17/24
 (Date)

Very truly yours, **JCEFREY C. MIRAUFUENTES, MPA**
 Supervising Admin. Officer
EDWIN I. JUBAHIB
 Provincial Governor

 (Date)

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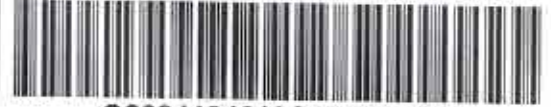


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Place of Delivery : **PGSO Warehouse**

I.N.	Quantity/Unit	Item	Unit Cost	Amount
15	20.00 ROLL	TAPE - SCOTCH 2" Branded GOLD	65.00	1,300.00
16	30.00 REAM	PAPER - Bond, Subs. 24, 8.5 x 13 (Long Size) Branded PAPER ONE	325.00	9,750.00
17	50.00 PC	FOLDER - EXPANDABLE, 8.5" X 13", LONG, RED Branded	28.00	1,400.00
18	20.00 pc	Certificate Holder Long High Quality	68.00	1,360.00
19	50.00 PC	NOTEBOOK - W/O SPRING 80 LVS. Good Quality	23.00	1,150.00
20	1.00 PC	Bond Paper A4 (Sub 20) BRIGHTWHITE	210.00	210.00
21	10.00 PC	Arch File Folder 3" with 2 ring binder, long Red High Quality Branded	155.00	1,550.00
22	10.00 PAD	STICKY NOTE PAD - 3X3 (400 SHEETS), Design like yellow pad, Yellow/Pink Color	68.00	680.00

FOR USE PDRMO OFFICE SUPPLIES - 4TH QUARTER PROGRAM AND PROJECTS IMPLEMENTATION

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Conforme :

CHERRY E. ARANAS
(Signature over printed name)

Very truly yours,

JEFFREY C. MIRAFUENTES, MPA
Supervising Admin. Officer
EDWIN I. JUBAHIB
Provincial Governor

12/17/24
(Date)

(Date)

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Place of Delivery : **PGSO Warehouse**

I.N.	Quantity/Unit	Item	Unit Cost	Amount
		Branded 300 SHEETS		
23	15.00 ROLL	TAPE - PACKAGING 1" Branded 2"/TAN	60.00	900.00
24	20.00 PC	Certificate Holder, Short Size High Quality ADVENTURER	55.00	1,100.00
25	10.00 PC	TAPE - DUCT, 2" Branded	235.00	2,350.00
26	5.00 PC.	LONG CLEAR BOOK High Quality Branded, 20'S	58.00	290.00
27	1.00 pc	Ink, HP Laserjet 56x High Quality Branded	4,300.00	4,300.00
28	201.00 PC	PEN - BALLPOINT, BLACK High Quality PANDA	10.00	2,010.00
29	12.00 PC	TAPE - PACKAGING 2" High Quality GOLD/TAN	60.00	720.00

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Conforme : _____
 (Signature over printed name)

Very truly yours, **JGEFREY C. MIRAFUENTES, MPA**
 Supervising Admin. Officer
EDWIN I. JUBAHIB
 Provincial Governor

12/17/24
 (Date)


(Date)

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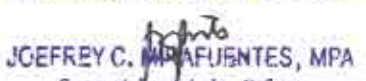
Date of Delivery : _____ Payment Term : ON ACCOUNT Place of Delivery : PGSO Warehouse	Delivery Term: 10 Calendar Days Partial delivery NOT ALLOWED
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I.N.	Quantity/Unit	Item	Unit Cost	Amount
30	10.00 PC	BOOK - RECORD, JUNIOR SIZE, 300 PAGES, HARD BOUND High Quality VALIANT	80.00	800.00
31	5.00 PC	RULER - PLASTIC 24" High quality	75.00	375.00
32	5.00 pc	Ink, Epson 003, Yellow Genuine Branded EPSON	300.00	1,500.00
33	20.00 ROLL	TAPE - MASKING TAPE 1" Branded GOLD	38.00	760.00
34	10.00 ROLL	TAPE - SCOTCH 1" High Quality GOLD	38.00	380.00
35	10.00 PC	BOX - DATA FILE BOX (5" x 9" x 15¼") WITH CLOSED ENDS, BLACK High Quality SINGLE TPT	215.00	2,150.00
36	50.00 PC	ENVELOPE - KRAFT EXPANDABLE (8.5" X 13") - LONG SIZE High Quality	20.00	1,000.00

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Conforme :  _____ (Signature over printed name) _____ (Date)	Very truly yours,  JEFFREY C. MIRAFUENTES, MPA Supervising Admin. Officer EDWIN I. JUBAHIB Provincial Governor _____ (Date)
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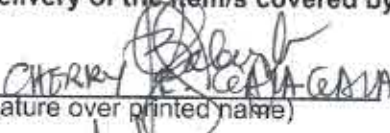
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Place of Delivery : PGSO Warehouse		Partial delivery NOT ALLOWED

I.N.	Quantity/Unit	Item	Unit Cost	Amount
37	20.00 REAM	PAPER - Bond, Subs. 20, 8.5 x 11 (Short Size) High Quality BRIGHTWHITE	215.00	4,300.00
38	2.00 BOX	PAPER - LAID (8.5"X11") - SHORT SIZE, 85GSM High Quality CANNON	1,100.00	2,200.00
39	6.00 pc	CLIP BOARD, LEGAL SIZE Black with Cover High Quality	235.00	1,410.00
40	30.00 PC	correction tape 16m High Quality	80.00	2,400.00
41	5.00 pc	Electrical Tape 16m (High Quality) Branded	65.00	325.00
42	3.00 box	Permanent Marker Broad High Quality Branded PILOT	540.00	1,620.00
43	5.00 BOT	GLUE - MULTI-PURPOSE GLUE 240ML Branded	148.00	740.00

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Conforme :


 (Signature over printed name)

 (Date)


Very truly yours,

JOSEFRY C. MIRAFUENTES, MPA
 Supervising Admin. Officer
EDWIN T. JUBAHIB
 Provincial Governor

 (Date)

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Place of Delivery : PGSO Warehouse		

I.N.	Quantity/Unit	Item	Unit Cost	Amount
ELMERS				
44	20.00 pack	Manila Paper 10's High Quality	70.00	1,400.00
45	5.00 pc	Ink, Epson 003, Magenta Genuine Branded	300.00	1,500.00
46	61.00 PC	FOLDER - BROWN (8.5" X 13") - LONG SIZE High Quality	9.00	549.00
47	40.00 PACK	PAPER - STICKER, LONG SIZE Matte High Quality	70.00	2,800.00
48	5.00 BOX	CRAYON - DOUBLE 16'S High Quality KIDDY	48.00	240.00
49	5.00 PACK	PAPER - PHOTOPAPER, MATTE A4 High Quality	110.00	550.00
50	5.00 BOX	FASTENER - PLASTIC High Quality	45.00	225.00
51	100.00 PC	ENVELOPE - BROWN (8.5" X 13") - LONG SIZE High Quality	5.00	500.00
52	10.00 pc	Ink, Epson 003, Black Genuine Branded	289.00	2,890.00

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Conforme : Cherry Galagala (Signature over printed name) Very truly yours, Jeffrey C. Mirafuentes, MPA
12/17/24 (Date) Edwin I. Jubahib
 (Date) Supervising Admin. Officer
 (Date) Provincial Governor

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I.N.	Quantity/Unit	Item	Unit Cost	Amount
53	100.00 PC	PENCIL - #2 WITH ERASER, HEAVY DUTY High Quality MONGOL	11.00	1,100.00
54	50.00 PC	ENVELOPE - BROWN (8.5" X 11") - SHORT SIZE High Quality	4.00	200.00
55	5.00 pc	Ink, Epson 003, Cyan Genuine Branded	300.00	1,500.00
56	5.00 BOX	PAPER CLIPS, 50MM 100PCS/BOX High Quality	32.00	160.00

Remarks :
 Augmentation Ordinance No. 2024-092
Green Procurement Terms and Conditions

- MULTICOPY PAPER**
- The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
 - Wrapping by ream should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.
- RECORD BOOKS**
- The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
 - There shall be no individual wrapping of items upon delivery. If bulk, carton box shall be used for packing.

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Conforme :

CHERRY C. MUNGCAYA
 (Signature over printed name)
12/11/24
 (Date)

Very truly yours,

JEFFREY C. MIRAFUENTES, MPA
 Supervising Admin. Officer
EDWIN I. JUBAHIB
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The award is based on Abstract No. **1120244532** created on **November 28, 2024** under
Quotation No. **C20246008** opened on **November 21, 2024**

FOR USE PDRMO OFFICE SUPPLIES - 4TH QUARTER PROGRAM AND PROJECTS IMPLEMENTATION

Grand Total Amount in Words : SEVENTY-THREE THOUSAND SIX HUNDRED SIXTY-SEVEN AND XX / 100 GRAND TOTAL : **₱ 73,667.00**

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Conforme : Cherry Gayacala
(Signature over printed name)

Very truly yours, JOSEPH C. MIRAFUENTES, MPA
Supervising Admin. Officer
EDWIN I. JUBAHIB
Provincial Governor

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(Date)

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