




PURCHASE ORDER

Supplier : <b>HAPPY PLATES CATERING SERVICE</b>	P.O. Number: <b>2025040969</b>
Address : <b>PRK. DURIAN VISAYAN VILL. TAGUM CITY DDN 8100</b>	 <b>O202504096963C5E026D</b>
TIN: <b>717-719-906-000</b> PhilGEPS Registration No. : <b>202202447895</b> Tel./Mobile/Fax No. : <b>09178648106</b> Registration Certificate : <b>DTI</b>	Date : <b>Apr 10, 2025</b> P.R. No. : <b>2025031755</b> Procurement mode: <b>Negotiated Procurement - Small Value Procurement</b>
Req. Office : <b>Office of the Secretary to the Sangunian</b>	

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : _____	Payment Term : <b>ON ACCOUNT</b>	Delivery Term: <b>On the Day of Activity</b>
Place of Delivery : <b>ON SITE</b>		

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	420.00 pax	Executive 1 MEAL, 1 SNACK meals & snacks for the conduct of committee meetings meals & snacks for 60 pax per committee meetings menu: for meals rice fish fillet fried chicken beef steak lumpia/cake slice bottled soft drinks 290ml bottled water 500ml  menu: for snacks double patty chicken burger bottled soft drinks 290ml bottled water 500ml <b>PER HEAD</b>	425.00	178,500.00

Green Procurement Terms and Conditions

FOOD AND CATERING SERVICES

1. The service supplier shall have it's own environmental policy, covering environtmental procurement , the reduction of waste and energy consumption, and water saving.

2.The service supplier shall provide local or regional products or products which are produced in a sustainable way (e.g. produced according to good agriculture practices, organic, avoiding overfishing, no products from threatened species) when offering food and

<b>MEALS &amp; SNACKS FOR THE CONDUCT OF COMMITTEE MEETINGS</b>	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that **NOTICE TO DELIVER** shall be served to the **PLACE OF DELIVERY** stated herein three (3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforme : \_\_\_\_\_

Very truly yours, \_\_\_\_\_

(Signature over printed name)

**GALE GRADALUPE G. MORILLERO, MSiRG, WHRM**  
Assistant Provincial Administrator (Administration)  
**EDWIN I. JUBAHIB**  
Governor

4-10-25 \_\_\_\_\_

(Date) (Date)

NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

ALEJANDRO R. OMILA JR.



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beverages.

3. For buffet, the supplier shall deliver catering service strictly without using any forms of single-use plastics like wrappings anf sachets, plastic stirrers, PET plastic bottles, etc.

4. The service supplier shall be responsible for the disposal of all solid wastes they generate during the provision of goodsand services and shall ensure that the venue is waste free upon leaving.

5. In cases where buffet service is not possible, the supplier shall deliver individual food packs using at least 50% biodegradable packing material with 2-in-1 spoon-fork. The use of styro foam as packing material is strictly not allowed. Food packing must bear the business name of the service supplier.

The award is based on Abstract No. **0420250908** created on **April 04, 2025** under Quotation No. **S20251164** opened on **April 03, 2025**

MEALS & SNACKS FOR THE CONDUCT OF COMMITTEE MEETINGS

Grand Total Amount in Words : ONE HUNDRED SEVENTY-EIGHT THOUSAND FIVE HUNDRED AND XX / 100

GRAND TOTAL : ₱ 178,500.00

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Conforme :

Celina Estremos  
(Signature over printed name)

4-10-25

(Date)

Very truly yours,

By the Authority of the Governor:  
Gale Guadalupe G. Morillero, MSIRG, WHM  
Assistant Provincial Administrator (Administration)  
**EDWIN I. JUBAHIB**  
Governor

(Date)

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